



**VILLAGE OF NORTH BALTIMORE
Council Regular Meeting - (3/10/26)**

March 10, 2026
5:20 Prayer
5:30 PM Meeting

Agenda

I. Pledge of Allegiance

II. Roll Call

Mayor Aaron Patterson – HERE, Ms. Beaupry – HERE, Ms. Hefner – HERE,
Mr. Richmond – HERE, Mr. Engard – ABSENT, Mr. Bosak – HERE, Mr. Sweat
– HERE

Ms. Beaupry made a motion to excuse Mr. Engard from the meeting, seconded
by Ms. Hefner. All present approved.

III. Approval of Minutes

1. Regular Council Meeting - 2/10/26

Ms. Beaupry made a motion to approve the regular council meeting minutes
for 2/10/2026, seconded by Ms. Hefner. All present approved.

2. Special Council Meeting - 2/3/26

Ms. Beaupry made a motion to approve the special council meeting minutes
for 2/3/2026, seconded by Mr. Richmond. All present approved.

3. Special Council Meeting - 2/13/26

Ms. Hefner made a motion to approve the special council meeting minutes
for 2/13/2026, seconded by Ms. Beaupry. All present approved.

IV. Public Participation (5-min limit)

1. Guest Speaker: Megan Newlove - Candidate for Wood County Probate Court Judge

Ms. Newlove introduced herself to council and explained that she was running for Wood County Probate Court Judge.

2. Other Public Participation

Ms. Susan Seiler spoke about the proposed vacation of an alley abutting her property (Ordinance No. 2026-08). She stated that until a recent survey of her property, she was not aware that the area was public. She stated that she had maintained the area for a considerable time and that she had confirmed her neighbor was not interested in claiming this alley.

- V. Executive Session: To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official under ORC 121.22(G)(1), and to consider details relative to the security arrangements and emergency response protocols of the Village under ORC 121.22(G)(6). with potential action to follow.

Ms. Beaupry made a motion to enter into executive session, seconded by Ms. Hefner. All present approved. The executive session began at 5:38 PM and ended at 6:28 PM.

Mr. Richmond made a motion to terminate Mr. Bradley Lowe effective immediately under the recommendation of Chief Walter, seconded by Mr. Sweat. All present approved.

VI. Letters and Communications

VII. Administrative Reports

1. Police Chief:
Report Submitted.

2. Fiscal Officer:
Report Submitted.

Mr. Clouse reported that the only item not in his original report was the Fire Department's recent award of \$15,000 for PPE gear from the State Fire Marshal. This was received after the report had been submitted.

3. EMS Chief:
Report Submitted.

Mayor Patterson asked Chief Walter how they new contract for service with Jackson Township was faring.

Chief Walter stated that the department is only responsible for calls south of the railroad tracks in the township and that the contract was being administered well.

Chief Walter presented two requests for hiring in the EMS department.

Mr. Sweat made a motion to promote Ben (Vennata) to full-time status at the rate of \$20.76 per hour, seconded by Ms. Hefner. All present approved.

Ms. Hefner made a motion to hire Madeline Rob as a part-time medic at the rate of \$17.91, seconded by Ms. Beaupry. All present approved.

Administrator Bender asked Chief Walter to explain how the proposed Resolution No. 04-2026 was impactful for his department.

Chief Walter stated that when part-time employees use a vacation day another employee is required to work the shift, thereby increasing costs and creating scheduling challenges.

Administrator Bender stated that a lump sum will be disbursed to affected part-time employees for accrued vacation time.

4. Fire Chief:
Report Submitted.
5. Utility Director:
Noting of note.
6. DPW Superintendent:
Mayor Patterson asked how Mr. Josh Long, DPW Superintendent, would like to proceed with the pavilion next to the sled hill at the park.

Administrator Bender responded that the structure would be demolished and that Ms. Hefner had presented information for a new pavilion.

7. Village Administrator:
Report Submitted.

Administrator Bender shared updates from the 3/9/2026 Public Works Committee meeting, stating that it was determined that the Village would not move forward with the selected criteria engineer for the DPW building and instead do a sealed bid process.

He stated that the repaving of State Route 18 by ODOT had been postponed from 2029 to 2033. This would mean that both stormwater projects will return to their original timeline with WSRLA funding.

He also shared details regarding the lead service line replacement project, stating that the bid opening had been conducted the week prior. The winning bid was awarded to Jutte Excavating at \$327,334.36 (Resolution No. 06-2026).

The combined sewer overflow (CSO) is scheduled to be completed in June.

The personnel policy manual will be presented in Ordinance No. 2026-06.

8. Clerk:

Mr. Davis shared that he had completed an updated version of the School Travel Plan (STP) which was needed to apply for the ODOT Safe Routes to School Grant Program. A grant application to fund the construction of new sidewalk on Gillette Street, Chicago Avenue, and Wasbash Avenue was submitted. He stated that the Village could expect a response from ODOT as early as May.

He stated that a resident survey on Memorial Grove was being administered by the BGSU Master of Public Administration program and had collected about 130 responses. A final report will be provided by the students at the end of April.

Administrator Bender shared updates about an upcoming surface transportation block grant (STBG) application. An application to fund Main Street improvements is being prepared.

9. Appointed Legal Counsel:
Nothing of note.

Mayor Patterson noted that Legal Counsel, Mr. Skaff, had informed the Council of what constitutes emergency legislation.

10. Mayor

Mayor Patterson requested that Council consider tabling Ordinance No. 2026-02 regarding DORA until a Personnel, Policy, and Ordinance review committee meeting could be conducted,

VIII. Standing Committee

- 1. Economic and Community Development (Hefner) –**
Ms. Hefner, Mayor Patterson, and Administrator Bender discussed steps needed to attract a housing developer for the land next to the cemetery.

They stated that utility extensions, rezoning, and a parcel split could be necessary.

2. Public Safety (Engard) –
Nothing of note.
3. Personnel, Policy and Ordinance Review (Bosak) –
Nothing of note.
4. Public Works (Beaupry) –
Nothing of note.
5. Public Utilities (Sweat) –

Mr. Clouse informed Council that he had reviewed the status of the Village's sludge dewatering loan. He stated that if the Village opted to pay the principal and interest on June 1st, 2026, it would save the Village approximately \$5,060.00.

Mr. Sweat made a motion to pay up to \$115,000.00 to pay off the loan for the sludge dewatering facility, seconded by Mr. Richmond. All present approved.

6. Finance and Technology (Richmond) –
Nothing of note.

IX. New Legislation

1. RESOLUTION NO. 05 – 2026: RESOLUTION AUTHORIZING THE DISPOSITION AND TRANSFER OF OBSOLETE VILLAGE PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE TO THE NORTH BALTIMORE LOCAL SCHOOL DISTRICT PURSUANT TO ORC 721.15
2. RESOLUTION NO. 06 – 2026: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH JUTTE EXCAVATING INC. FOR THE LEAD SERVICE LINE REPLACEMENT PROJECT IN THE AMOUNT OF \$327,324.36 AND DECLARING AN EMERGENCY

Mr. Sweat made a motion to suspend the second and third readings for Resolution No. 06-2026, seconded by Ms. Hefner. All present approved.

Mr. Richmond made a motion to adopt Resolution No. 06-2026 as an emergency, seconded by Ms. Hefner. All present approved.

3. RESOLUTION NO. 07 – 2026: A RESOLUTION ADOPTING A CYBERSECURITY PROGRAM FOR THE VILLAGE OF NORTH BALTIMORE, OHIO IN COMPLIANCE WITH ORC 9.64

4. ORDINANCE NO. 2026 – 05: AN ORDINANCE GRANTING A FRANCHISE TO OHIO POWER COMPANY, ITS SUCCESSORS AND ASSIGNS, TO CONSTRUCT, MAINTAIN, AND OPERATE ELECTRIC TRANSMISSION AND DISTRIBUTION FACILITIES WITHIN THE STREETS AND PUBLIC PLACES OF THE VILLAGE OF NORTH BALTIMORE, OHIO.
5. ORDINANCE NO. 2026 - 06: AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A MASTER SERVICE AGREEMENT WITH LEXIPOL, LLC FOR POLICY MANUAL AND IMPLEMENTATION SERVICES; AUTHORIZING PAYMENT; AND DECLARING AN EMERGENCY

Mr. Richmond made a motion to suspend the second and third reading for Ordinance No. 2026-06, seconded by Ms. Hefner. All present approved.

Ms. Beaupry made a motion to adopt Ordinance No. 2026-06 as an emergency, seconded by Mr. Richmond. All present approved.

6. ORDINANCE NO. 2026 – 07: AN ORDINANCE APPROVING THE 2026 NORTH BALTIMORE SCHOOL TRAVEL PLAN; AUTHORIZING AND RATIFYING THE SUBMISSION OF A SAFE ROUTES TO SCHOOL GRANT APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION; AUTHORIZING EXECUTION OF NECESSARY AGREEMENTS
7. ORDINANCE NO. 2026 – 08: AN ORDINANCE VACATING A PORTION OF AN UNIMPROVED ALLEY RIGHT-OF-WAY LOCATED WEST OF 105 N THIRD STREET IN THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO, AND COMBINING THE VACATED AREA WITH PARCEL F23-310-350103005000 OWNED BY SEILER SUSAN L.

X. Second Reading of Ordinances and Resolutions

1. RESOLUTION NO. 04 – 2026: A RESOLUTION CLARIFYING THAT VACATION LEAVE UNDER SECTION 5.03 OF THE VILLAGE PERSONNEL POLICY AND PROCEDURE MANUAL APPLIES ONLY TO FULL-TIME EMPLOYEES AND FORMALLY DISCONTINUING VACATION ACCRUAL FOR PART-TIME EMPLOYEES

XI. Third Reading of Ordinances and Resolutions

1. RESOLUTION NO. 03 – 2026: A RESOLUTION ESTABLISHING A POLICY FOR ACCEPTANCE OF DONATIONS TO THE VILLAGE

Ms. Beaupry made a motion to adopt Resolution No. 03-2026, seconded by Ms. Hefner. All present approved.

2. ORDINANCE NO. 2026 – 01: AN ORDINANCE UPDATING THE TRAFFIC AND GENERAL OFFENSES CODES OF THE VILLAGE OF NORTH BALTIMORE, OHIO, TO CONFORM TO STATE LAW

Mr. Richmond made a motion to adopt Ordinance No. 2026-01, seconded by Ms. Beaupry. All present approved.

3. ORDINANCE NO. 2026 – 02: AN ORDINANCE AMENDING ORDINANCE 2025-18 TO ADD INSURANCE REQUIREMENTS FOR DESIGNATED OUTDOOR REFRESHMENT AREA ESTABLISHMENTS AND TO ENACT SECTION 529.071 OF THE CODIFIED ORDINANCES

Mr. Richmond made a motion to table Ordinance No. 2026-02 and return it to the Personnel, Policy, and Ordinance Review Committee for further discussion, seconded by Mr. Bosak. Ms. Beaupry – YES, Ms. Hefner – NO, Mr. Richmond – YES, Mr. Bosak – YES, Mr. Sweat – YES. Motion passed.

4. ORDINANCE NO. 2026 – 03: AN ORDINANCE REPEALING EXISTING CHAPTER 709 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF NORTH BALTIMORE AND ENACTING A NEW CHAPTER 709, “PEDDLERS AND SOLICITORS”

Ms. Beaupry made a motion to adopt Ordinance No. 2026-03, seconded by Ms. Hefner. All present approved.

XII. Other New Business

Nothing of note.

XIII. Other Old Business

Nothing of note.

XIV. Payment of Bills: A motion was made by Ms. Beaupry to pay the bills in the amount of \$354,815.65, seconded by Mr. Richmond. All present approved

XV. Adjournment

Mr. Richmond made a motion to adjourn the meeting, seconded by Mr. Bosak. All present approved.

The meeting was adjourned at 6:27 PM.