



May 26, 2026

Village of North Baltimore
Attn: Mr. Josh Bender

Re: North Baltimore Cemetery
North Baltimore, Ohio

Per your request, we are pleased to submit a proposal to provide Surveying and Drafting Services for the above referenced project.

BOUNDARY SURVEY

- Boundary retracement of the entire cemetery located between Belmore Road, Mitchell Road and Deweyville Road.
- Research property and adjoiner's deeds and surveys.
- Re-establish all of the property lines based on previous surveys and deeds.
- Create 2 parcel splits from the overall boundary survey.
- Submit the lot split drawing and legals to the Village for review and approval.
- Once approved by the Village, submit the drawings and legals to Wood County for review and approval.
- Provide approved signed and sealed drawings and legals to the Village for processing.
- Set all corners of the new parcel splits.
- TOTAL.....\$ 2,850.00

Any significant plan changes by the owner or Architect after the first plan is laid out will be considered a formal plan change and is not included in the above price. Additional fees will be coordinated prior to conducting the plan changes.

Any work required outside the scope of work described above shall be cleared by the Client and billed separately from the original proposal items.

Invoicing will be done on a monthly basis and noted as "Progress Reports" and is due in accordance with the invoice (30 days without any penalty).

If you have any questions regarding this proposal, please do not hesitate to contact me.

Sincerely,

Daniel R. Stone, P.E., P.S.

President

VAN HORN, HOOVER & ASSOCIATES, INC.

Client

Date



May 18, 2026

Village of North Baltimore
Attn: Mr. Josh Bender

Re: North Baltimore Cemetery
North Baltimore, Ohio

Per your request, we are pleased to submit a proposal to provide Surveying and Drafting Services for the above referenced project.

BOUNDARY SURVEY

- Boundary retracement of the entire cemetery located between Belmore Road, Mitchell Road and Deweyville Road.
- Research property and adjoiner's deeds and surveys.
- Re-establish all of the property lines based on previous surveys and deeds.
- Create 3 parcel splits from the overall boundary survey.
- Submit the lot split drawing and legals to the Village for review and approval.
- Once approved by the Village, submit the drawings and legals to Wood County for review and approval.
- Provide approved signed and sealed drawings and legals to the Village for processing.
- Set all corners of the new parcel splits.
- TOTAL.....\$ 3,200.00

Any significant plan changes by the owner or Architect after the first plan is laid out will be considered a formal plan change and is not included in the above price. Additional fees will be coordinated prior to conducting the plan changes.

Any work required outside the scope of work described above shall be cleared by the Client and billed separately from the original proposal items.

Invoicing will be done on a monthly basis and noted as "Progress Reports" and is due in accordance with the invoice (30 days without any penalty).

If you have any questions regarding this proposal, please do not hesitate to contact me.

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Date