

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026 - 06

AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A MASTER SERVICE AGREEMENT WITH LEXIPOL, LLC FOR POLICY MANUAL AND IMPLEMENTATION SERVICES; AUTHORIZING PAYMENT; AND DECLARING AN EMERGENCY

WHEREAS, the Village desires to obtain a Local Government Policy Manual, training bulletins, updates, and related implementation services to ensure Village policies remain current and compliant with federal and state law; and

WHEREAS, Lexipol, LLC has submitted a Master Service Agreement dated February 9, 2026, including annual subscription services quoted at \$4,891.55 and one-time implementation services quoted at \$13,172.00, for a total first-year quoted cost of \$18,063.55; and

WHEREAS, Council finds that entering into the Agreement is necessary to maintain compliance with ORC and promote consistent administrative practices;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of North Baltimore, Wood County, Ohio:

Section 1. The Village Administrator is authorized to execute a Master Service Agreement with Lexipol, LLC, substantially as presented to Council, together with non-substantive modifications consistent with this Ordinance.

Section 2. The Village Administrator is authorized to incur and approve a first-year cost not to exceed \$18,063.55 under the Agreement, consisting of one-time implementation services quoted at \$13,172.00 and annual subscription services quoted at \$4,891.55. The annual subscription amount of \$4,891.55, and any adjustments permitted under the Agreement, is further authorized for each renewal term of the Agreement unless terminated, subject to annual appropriation of funds by Council. The Fiscal Officer is authorized to issue payment in accordance with the Agreement from properly appropriated funds.

Section 3. This Council finds that all formal actions relating to this Ordinance were taken in an open meeting in compliance with applicable law.

Section 4. This Ordinance is declared an emergency measure necessary for the immediate preservation of the public peace, health, and safety for the reason that prompt execution of the Agreement is required to maintain compliance with ORC and other applicable laws; therefore, it shall take effect immediately upon passage by a two-thirds vote of all members elected to Council.

The motion to adopt the foregoing Ordinance was moved by Member _____ and seconded by Member _____.

Vote on Emergency: _____ Yeas _____ Nays _____ Abstentions

Vote on Measure: _____ Yeas _____ Nays _____ Abstentions

ADOPTED AND EFFECTIVE this 10th day of March 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Mason Davis, Clerk of Council

FINANCIAL OFFICER CERTIFICATE

State of Ohio, County of Wood

I certify that the amount of \$18,063.55 required to meet the obligation of the Village under Ordinance No. 2026 - 06 has been lawfully appropriated and is in the treasury or in the process of collection to the credit of the proper fund, free from any previous encumbrances.

Date: _____

Matthew Clouse
Fiscal Officer
Village of North Baltimore, Wood County, Ohio