



VILLAGE OF NORTH BALTIMORE
Special Council Meeting - February 13th, 2026 (2/13/2026)

February 13, 2026
4:30 PM

Minutes

I. Pledge of Allegiance

II. Roll Call

Mayor Aaron Patterson – HERE, Ms. Beaupry – HERE, Ms. Hefner – HERE, Mr. Richmond – HERE, Mr. Engard – HERE, Mr. Bosak – HERE, Mr. Sweat – HERE

III. Approval of Minutes

1. Council Regular Meeting - January 13th, 2026

Mr. Sweat made a motion to approve the minutes from the Council Regular Meeting on January 13th, 2026, seconded by Ms. Beaupry. All members approved.

IV. New Legislation

1. RESOLUTION NO. 04 – 2026: A RESOLUTION CLARIFYING THAT VACATION LEAVE UNDER SECTION 5.03 OF THE VILLAGE PERSONNEL POLICY AND PROCEDURE MANUAL APPLIES ONLY TO FULL-TIME EMPLOYEES AND FORMALLY DISCONTINUING VACATION ACCRUAL FOR PART-TIME EMPLOYEES
2. ORDINANCE 2026-04: AN ORDINANCE APPROVING SUPPLEMENTAL APPROPRIATIONS AND MODIFCATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY

Mayor Patterson inquired what the emergency was related to the proposed ordinance.

Finance Officer Matt Clouse stated that council members had requested the ordinance be prepared as an emergency to pay vendor downpayments for the North Baltimore 150th Festival.

Mayor Patterson asked if there was time to pass the ordinance as a non-emergency.

Ms. Hefner stated that delaying the ordinance would result in vendors being booked by other events.

Ms. Hefner made a motion to suspend the second and third readings of Ordinance No. 2026-04, seconded by Mr. Sweat. All members approved.

Ms. Beaupry made a motion to adopt Ordinance No. 2026-04 as an emergency, seconded by Mr. Richmond. All members approved.

V. Second Reading of Ordinances and Resolutions

1. ORDINANCE NO. 2026 – 03: AN ORDINANCE REPEALING EXISTING CHAPTER 709 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF NORTH BALTIMORE AND ENACTING A NEW CHAPTER 709, “PEDDLERS AND SOLICITORS”

VI. Third Reading of Ordinances and Resolutions

1. RESOLUTION NO. 02 – 2026: A RESOLUTION ADOPTING THE VILLAGE OF NORTH BALTIMORE EVENT POLICY AND APPROVING THE ALL EVENTS PERMIT APPLICATION (EMERGENCY).

Mayor Patterson asked how council wished to adopt the resolution. He stated that it could be adopted as an emergency and potentially have a challenge or pass it as a non-emergency and wait 30 days [timeframe for the resolution to take effect].

Ms. Hefner stated that she wanted to pass the resolution as an emergency as she felt that a non-emergency passage would delay festival planning efforts and result in overbooked vendors.

Mayor Patterson stated that he disagreed with Ms. Hefner. He stated that the previous all-events policy [currently in effect] could be applied to booking vendors until the new policy was enacted 30 days from the meeting.

Ms. Hefner asked Mayor Patterson to explain why he might challenge the resolution.

Mayor Patterson stated that he felt that this resolution did not qualify as an emergency.

Ms. Hefner asked if the creation of the North Baltimore designated outdoor refreshment area (DORA) was considered an emergency as it had been passed under similar circumstances in 2025 [eg. festival planning time constraints].

Mayor Patterson stated that the DORA resolution [Resolution No. 2025-18] was passed as an emergency due to the timeline of the 2025 Fall Festival.

Ms. Hefner stated that the upcoming festival was experiencing similar time-sensitive concerns and that the policy was intended to address liability concerns for the Village [eg. covering electrical lines, requiring insurance, etc.].

Ms. Hefner and Mayor Patterson discussed a provision of Resolution No. 02-2026 that required vendors to name the Village of North Baltimore as “additionally insured” on their existing insurance policies.

Ms. Hefner stated that these insurance requirements reduce liability for the Village and can prevent lawsuits if someone is injured or otherwise harmed during an event.

Mayor Patterson questioned how this policy would prevent lawsuits. He stated that the previous event policy was adequate and did not result in any issues.

Mayor Patterson and Ms. Hefner discussed the Village’s insurance provider, Public Entities Pool (PEP). Mayor Patterson was concerned about the Village being charged fees amounting to \$2,500.00 for event insurance.

Mayor Patterson stated that he would like to have a more detailed discussion with council about the event policy, but that it did not need to occur at this time.

Mayor Patterson requested members of council to pass Resolution No. 02-2026 as an emergency to protect the interests of the 150th Anniversary Festival.

Mr. Sweat made a motion to adopt Resolution No. 02-2026 as an emergency, seconded by Ms. Hefner. All members approved.

VII. Adjournment

The meeting was adjourned at approximately 5:20 PM.

Approved:

Mason Davis, Clerk of Council

Aaron Patterson, Mayor

Paul Skaff, Attorney

Dee Hefner, Pres of Council

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