

**First Reading: March 10, 2026**

**Second Reading:**

**Third Reading:**

**Effective Date:**

**VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO**

**RESOLUTION NO. 06 – 2026**

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH GARMANN MILLER & ASSOCIATES, INC. FOR CRITERIA ARCHITECT AND FEASIBILITY SERVICES FOR THE PUBLIC WORKS AND VOLUNTEER FIRE STATION PROJECT**

**WHEREAS, the Village of North Baltimore is evaluating the construction of a new Public Works and Volunteer Fire Station facility; and**

**WHEREAS, the Village issued a Request for Qualifications dated January 20, 2026 seeking criteria architect services for the purpose of developing a program of requirements, preliminary concepts, and an order-of-magnitude cost estimate; and**

**WHEREAS, Statements of Qualifications were received and evaluated pursuant to qualifications-based selection procedures for professional design services; and**

**WHEREAS, Garmann Miller & Associates, Inc. was determined to be the most qualified firm to perform the requested services; and**

**WHEREAS, the proposed agreement for Phase I criteria architect and feasibility services is attached hereto and incorporated herein as Exhibit A, and provides for a professional fee of Sixteen Thousand Five Hundred Dollars (\$16,500.00), with an optional survey in the amount of Three Thousand Five Hundred Dollars (\$3,500.00); and**

**WHEREAS, Council finds it necessary and in the best interest of the Village to authorize execution of said agreement.**

**NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of North Baltimore, Wood County, Ohio:**

**Section 1. The Village Administrator is hereby authorized to execute the agreement attached hereto as Exhibit A with Garmann Miller & Associates, Inc. for Phase I criteria architect and feasibility services for the Public Works and Volunteer Fire Station project in an amount not to exceed Twenty Thousand Dollars (\$20,000.00), inclusive of optional survey services.**

**Section 2. The Fiscal Officer is authorized to certify funds and process payment in accordance with the terms set forth in Exhibit A.**

**Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.**

**Vote On Resolution: Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Abstentions \_\_\_\_\_**

**The motion to adopt the foregoing Resolution was moved by Member \_\_\_\_\_ and seconded by Member \_\_\_\_\_.**

**Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2026.**

\_\_\_\_\_  
**Dee Hefner, President of Council**

\_\_\_\_\_  
**Aaron Patterson, Mayor**

**Attest:**

\_\_\_\_\_  
**Mason Davis, Clerk of Council**

**Exhibit A**

**Fiscal Officer Certificate**