



**VILLAGE OF NORTH BALTIMORE
Council Regular Meeting - 8/11/2026**

August 11, 2026
5:30 PM

Minutes

I. Pledge of Allegiance

II. Roll Call

Mayor Aaron Patterson – HERE, Ms. Beaupry – HERE, Ms. Hefner – HERE, Mr. Richmond – ABSENT, Mr. Engard – HERE, Mr. Bosak – HERE, Mr. Sweat – HERE.

Ms. Hefner made a motion to excuse Mr. Richmond, seconded by Mr. Engard. All members present approved.

III. Agenda Amendments

1. The following topics were added to the "Economic and Community Development" section of the Standing Committee reports: downtown facade program, code enforcement software, and festival.
2. Ordinance No. 2026-14 was updated with new language to clarify that wheelchairs and other mobility devices are exempt from e-bike policies.
3. EMS report added.

IV. Approval of Minutes

1. Council Regular Meeting - 7/14/2026

Ms. Hefner made a motion to approve the minutes for the 7/14/2026 regular meeting of council, seconded by Ms. Beaupry. All members present approved.

V. Public Participation (5-min limit)

1. Officer Thomas Womack, NBPD

Mayor Patterson invited NBPD Officer Thomas Womack to provide an update on an employment opportunity. Officer Womack explained that he had applied for the Wood County SWAT team and been accepted. He explained the selection process and the requirements to join – he would have a one-day training session monthly and be “on call” for SWAT calls on select dates. Officer Womack explained that he could be “on call” during his NBPD shifts but would not be required to leave the village if these dates overlapped; Mayor Patterson explained that the only cost to the village was if Officer Womack was called during his shift.

2. Haraz Ghanbari, District 75 Representative

Mr. Haraz Ghanbari, Representative for District 75, introduced himself and stated that he had completed canvassing activities in the village recently. He shared updates on House Bills relevant to the village.

3. Kalynn Sommers, Harm Reduction Ohio

Ms. Kaylnn Sommers, the Northwest Ohio Regional Coordinator for Harm Reduction Ohio, spoke to council about access to naloxone [narcans] in North Baltimore. She stated that Midwest Recovery Center’s closure meant that there was no longer a naloxone vending machine available to the public. She stated that she would like to provide a new box, which would include naloxone, hygiene supplies, and resources on treatment for drugs. She stated that naloxone was statistically safer than Tylenol and clarified that her intention was not to enable, but rather to allow people to breathe [in the event of a drug overdose].

Mayor Patterson expressed concern with placing a box.

Ms. Sommers and members of council discussed potential locations for a box. She explained that the box was not intended for emergency access. Instead, community members would be able to take naloxone to keep on their person for first aid.

Ms. Hefner asked EMS Chief Phil Walter to provide his opinion; Mr. Walter replied that naloxone was a good thing – he stated that it was helpful on overdose calls if it was administered prior to his crews arrival.

There were concerns about the box being vandalized or emptied out. Ms. Sommers stated that she had 57 boxes throughout Hancock County and that only one had ever been vandalized. She stated that if a box were to be vandalized she would replace or repair it as needed.

There were concerns about children using the Narcan; Ms. Sommers and Chief Walter stated that it was safe. Chief Walter stated that the most adverse reaction he had seen in his career was nausea.

Ms. Beaupry made a motion to install a box, seconded by Ms. Hefner. All members present approved.

A box will be placed in the public parking lot on North Main Street near the train viewing platform.

VI. Food Accessibility Presentation - Safa Ibrahim, Wood County Health Department

Ms. Ibrahim and Ms. Holly Ryder, Director of the North Baltimore Public Library, facilitated a presentation on food accessibility.

Ms. Ibrahim shared that the Wood County Health Department was made aware of the closure of Great Scot grocery store. She stated that they had reallocated grant funds to address food access in North Baltimore.

Ms. Ibrahim and Ms. Ryder's presentation detailed the negative impacts of food inaccessibility, identified vulnerable populations, and defined the term food desert [when 500+ live more than a mile from the closest grocery store].

Options for healthy foods in the community were identified – the community garden, the blessing box, food pantries [Westhaven, Bridge Fellowship, and more], and a senior lunch program [Senior Center].

Ms. Ryder stated that the library offers an after-school snack for students and has been working to address other needs such as hygiene items. She stated that with the assistance of the Wood County Health Department, a food/essentials box would be installed at the library.

Ms. Ibrahim shared that the health department was also providing funding to replace the bike racks at the library and placing some at village park.

VII. Letters and Communications

Nothing of note.

VIII. Administrative Reports

1. Fiscal Officer:

Report Submitted.

Mr. Overmyer reported that information on assessments was included as well as a copy of the audit contract.

Mayor Patterson asked if members of council had been made aware that the Fire Levy renewal would not be placed on the Fall 2026 ballot. He stated that he was surprised that the village had not been notified.

Members of council discussed when the Fire Levy was last passed and future plans to place it on the ballot; Mr. Overmyer stated that he would inform council when it could be placed on the ballot again.

Mr. Overmyer stated that he intended to enter an electric contract to ensure the Village buildings had a fixed rate.

2. EMS Chief:

Report Submitted.

Chief Walter reported that the department has handled the addition of Jackson Township service calls well.

3. Fire Chief:

Report Submitted.

4. Police Chief:

Report Submitted.

4. Utility Director:

Nothing of note.

5. DPW Superintendent:

Nothing of note.

7. Village Administrator:

Report Submitted.

VA Bender reported that he would walk the East Broadway Sidewalk Project area with American StructurePoint and ODOT on 8/12/2026.

He stated that Kleinfelder, Inc. submitted a Surface Transportation Block Grant (STBG) application to Lake Erie West Regional Council. They submitted a funding request for the South Main Street improvement project.

He stated that the SR-18 MUP-Poe Road Sidewalk Project would need to be tabled today as the master professional service agreement was still being discussed with Kleinfelder, Inc.

He stated that an Ohio Public Works Commission (OPWC) grant funding application was being developed for the North Main Street improvement

project. The project will include street resurfacing, curb and drainage upgrades, and new sidewalk.

He reported that he was working with the Greater Lakes Community Action Partnership (GLCAP) to prepare OPWC grant applications for the village park and reservoir stormwater projects.

He reported that Cranberry Creek Construction had completed work on 5 ADA curb mat replacements, including near the elementary school and the village office.

Cranberry Creek will complete sidewalk improvements on the south side of East Walnut Street (from North Tarr to Rhodes Avenue). Administrator Bender stated that these improvements were quoted for approximately \$36,403.00.

Administrator Bender requested an updated quote from Garmann-Miller for criteria architectural services for the proposed public works building.

8. Clerk

Nothing of note.

9. Appointed Legal Counsel:

Nothing of note.

10. Mayor:

Mayor Patterson stated that Trick or Treat will be held on Thursday, October 29, 2026, and the Halloween Parade will be held Saturday, October 31, 2026.

The parade will be hosted by the North Baltimore Festival Organization.

IX. Standing Committee

1. Economic and Community Development (Hefner) -

1. Downtown Facade Program

Nothing of note.

2. Code Enforcement Software

Ms. Hefner stated that Administrator Bender was moving forward with the software which will be supplied by GoGov.

3. Festival

Ms. Hefner discussed insurance requirements for village-hosted festivals and events.

Mr. Engard asked why the village would host an event with increased liability, if the Festival Committee was willing to manage.

Ms. Hefner stated that Mayor Patterson [head of the North Baltimore Festival Committee] was not interested in hosting a summer festival; Mayor Patterson disagreed with this statement.

Event logistics were discussed, and council debated which organization should host events and legal requirements.

2. Public Safety (Engard) -

1. School Event Agreement

Mr. Sweat made a motion to approve the agreement, seconded by Ms. Beaupry. All members present approved.

2. K-9 Officer Contract

Nothing of note.

3. Personnel, Policy and Ordinance Review (Bosak) –

Nothing of note.

4. Public Works (Beaupry) –

Nothing of note.

5. Public Utilities (Sweat) –

Nothing of note.

6. Finance and Technology (Richmond) –

Nothing of note.

X. New Legislation

1. ORDINANCE NO. 2026 – 18: AN ORDINANCE ADOPTING A COMPLETE STREETS POLICY FOR THE VILLAGE OF NORTH BALTIMORE, OHIO; AND DECLARING AN EMERGENCY. (Emergency legislation is requested to ensure the Complete Streets Policy is effective prior to the Lake Erie West STBG scoring committee meeting, maximizing the Village's eligibility for transportation funding)

Mr. Sweat made a motion to suspend the second and third readings of Ordinance No. 2026-18, seconded by Ms. Beaupry. All members present approved.

Mr. Sweat made a motion to adopt Ordinance No. 2026-18 as an emergency, seconded by Mr. Bosak. All members present approved.

2. ORDINANCE NO. 2026-19: AN ORDINANCE AMENDING ORDINANCE NO. 2025-18 REGARDING THE DESIGNATED OUTDOOR REFRESHMENT AREA; AND DECLARING AN EMERGENCY (First reading only).
3. ORDINANCE NO. 2026 – 20: AN ORDINANCE ESTABLISHING WATER AND SEWER TAP FEES FOR NEW UTILITY SERVICE CONNECTIONS; REPEALING ALL INCONSISTENT FEE SCHEDULES; AND DECLARING AN EMERGENCY. (Emergency legislation is requested to allow the revised water and sewer tap fees to take effect immediately so the Village may begin recovering a greater portion of the actual costs associated with new utility service connections.)

Mr. Sweat made a motion to suspend the second and third readings of Ordinance No. 2026-20, seconded by Ms. Beaupry. All members present approved.

Ms. Beaupry made a motion to adopt Ordinance No. 2026-20 as an emergency, seconded by Mr. Engard. All members present approved.

4. ORDINANCE NO. 2026 - 21: AN ORDINANCE APPROVING AN AGREEMENT FOR VILLAGE AUDITING SERVICES AND AUTHORIZING THE VILLAGE FISCAL OFFICER TO SIGN SUCH AGREEMENTS, AND DECLARING AN EMERGENCY. (Emergency legislation is requested to authorize execution of the auditing services agreement within the required timeframe to ensure the Village remains in compliance with its audit obligations.)

Ms. Hefner made a motion to suspend the second and third readings of Ordinance No. 2026-21, seconded by Ms. Beaupry. All members present approved.

Ms. Beaupry made a motion to adopt Ordinance No. 2026-21 as an emergency, seconded by Ms. Hefner. All members present approved.

5. ~~ORDINANCE NO. 2026-22: AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER TO SOLICIT, RECEIVE, AND ENTER INTO AN ELECTRIC SUPPLY CONTRACT BASED ON A FIXED-RATE PRICING STRUCTURE, AND DECLARING AN EMERGENCY. (Emergency legislation is requested to allow the Village to promptly secure a fixed-rate~~

~~electric supply contract while favorable market pricing is available and ensure uninterrupted electric service.)~~

Mayor Patterson stated that Mr. Overmyer had the discretion to enter into this contract without an ordinance; the proposed legislation was removed.

~~7. ORDINANCE NO. 2026 - 23: AN ORDINANCE ADOPTING THE ESTIMATE OF REVENUES FOR THE BUDGET YEAR BEGINNING JANUARY 1, 2027, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR~~

Mr. Overmyer stated that this ordinance was passed in July and should not have been placed on the agenda.

Mayor Patterson requested that Mr. Davis confirm this by checking the minutes.

7. ORDINANCE NO. 2026 -24: AN ORDINANCE AUTHORIZING THE CERTIFICATION OF DELINQUENT UTILITIES AS A SPECIAL ASSESSMENT TO THE WOOD COUNTY AUDITOR, AND DECLARE AN EMERGENCY (First reading only)
8. ORDINANCE NO. 2026 - 25: AN ORDINANCE AUTHORIZING THE CERTIFICATION OF GRASS MOWING AS A SPECIAL ASSESSMENT TO THE WOOD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY (First reading only)
9. ORDINANCE NO. 2026 -26: AN ORDINANCE ENACTING A SPECIAL ASSESSMENT FOR THE COST AND EXPENSE OF CLEANING THE STREETS, ALLEYS, WAYS AND OTHER PUBLIC PLACES IN THE VILLAGE OF NORTH BALTIMORE FOR 2026, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY (First reading only)
10. ORDINANCE NO. 2026 - 27: AN ORDINANCE ENACTING A SPECIAL ASSESSMENT FOR THE COST AND EXPENSE OF LIGHTING OF THE STREETS, ALLEYS, WAYS AND OTHER PUBLIC PLACES IN THE VILLAGE OF NORTH BALTIMORE FOR 2026, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY. (First reading only)
11. ORDINANCE NO. 2026 - 28: AN ORDINANCE ENACTING A SPECIAL ASSESSMENT FOR THE COST AND EXPENSE OF TRIMMING, MAINTAINING AND PLANTING OF TREES ALONG THE STREETS, ALLEYS, WAYS AND OTHER PUBLIC PLACES IN THE VILLAGE OF NORTH BALTIMORE FOR 2025, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY. (First reading only)

12. ORDINANCE NO. 2026-29: AN ORDINANCE ENACTING A SPECIAL ASSESSMENT FOR THE COST AND EXPENSE OF CONSTRUCTING, REPAIRING, REPLACING, AND MAINTAINING SIDEWALKS, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY. (First reading only)
13. RESOLUTION NO. 23– 2026: A RESOLUTION APPROVING A STANDARD MASTER PROFESSIONAL SERVICES AGREEMENT FOR USE BY THE VILLAGE OF NORTH BALTIMORE; AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE SUCH AGREEMENTS WITH QUALIFIED CONSULTANTS IN ACCORDANCE WITH APPLICABLE LAW AND THE VILLAGE'S PURCHASING POLICY; AND DECLARING AN EMERGENCY. (Emergency legislation is requested to immediately authorize the use of a standard Master Professional Services Agreement to improve administrative efficiency and facilitate the timely procurement of professional services for Village projects.)

Mr. Sweat made a motion to suspend the second and third readings of Ordinance No. 2026-23, seconded by Ms. Beaupry. All members present approved.

Ms. Beaupry made a motion to adopt Ordinance No. 2026-23 as an emergency, seconded by Mr. Engard. All members present approved.

14. RESOLUTION NO. 24– 2026: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO SUBMIT APPLICATIONS TO THE OHIO PUBLIC WORKS COMMISSION FOR THE VILLAGE PARK AND RESERVOIR STORMWATER IMPROVEMENT PROJECTS; AND DECLARING AN EMERGENCY. (First reading only)
15. RESOLUTION NO. 25 – 2026: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR OR THEIR DESIGNEE TO SUBMIT AN APPLICATION TO THE WOOD COUNTY LOCAL PARK IMPROVEMENT GRANT PROGRAM FOR THE 2027 PROGRAM YEAR AND DECLARING AN EMERGENCY. (First reading only)
16. RESOLUTION NO. 26 – 2026: A RESOLUTION ESTABLISHING A DOWNTOWN FAÇADE GRANT PROGRAM, APPROVING PROGRAM GUIDELINES, AND AUTHORIZING THE VILLAGE ADMINISTRATOR OR THEIR DESIGNEE TO ADMINISTER THE PROGRAM.
17. RESOLUTION NO. 27– 2026: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO SUBMIT AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION FOR THE NORTH MAIN STREET IMPROVEMENT PROJECT FROM WALNUT STREET TO CHERRY STREET; AND DECLARING AN EMERGENCY. (First reading only)

XI. Second Reading of Ordinances and Resolutions

1. ORDINANCE NO. 2026 – 14: AN ORDINANCE ENACTING SECTION 373.13 OF THE CODIFIED ORDINANCES REGULATING THE OPERATION OF BICYCLES, ELECTRIC BICYCLES, AND OTHER SIMILAR DEVICES
2. ORDINANCE NO. 2026 – 16: AN ORDINANCE VACATING AN UNIMPROVED PORTION OF SOUTH BATES STREET RIGHT-OF-WAY LOCATED SOUTH OF EAST WATER STREET
3. RESOLUTION NO. 18– 2026: A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR DRUG ENFORCEMENT SERVICES WITH THE WOOD COUNTY SHERIFF’S OFFICE AND THE WOOD COUNTY BOARD OF COMMISSIONERS, ATTACHED HERETO AS EXHIBIT A, AND DECLARING AN EMERGENCY (second reading only)
4. RESOLUTION NO. 20– 2026: A RESOLUTION AUTHORIZING THE MAYOR TO FILE A PETITION WITH THE WOOD COUNTY BOARD OF COUNTY COMMISSIONERS REGARDING THE EAGLEVILLE ROAD BRIDGE AND DECLARING AN EMERGENCY (Emergency legislation is requested to authorize the prompt filing of the Village's petition with the Wood County Board of County Commissioners to address the deteriorating condition of the Eagleville Road Bridge and preserve the Village's interests.)

Mr. Sweat made a motion to suspend the third reading of Resolution No. 20-2026, seconded by Mr. Engard. All members present approved.

Ms. Beaupry made a motion to adopt Resolution No. 20-2026 as an emergency, seconded by Ms. Hefner. All members present approved.

5. RESOLUTION NO. 22– 2026: A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE LEASE OF VILLAGE FARMLAND; AND TO DECLARE AN EMERGENCY (Emergency legislation is requested to allow the Village to timely advertise for competitive sealed bids for the farmland lease so the lease may be awarded and in place before the 2027 crop year.)

Ms. Hefner made a motion to suspend the third reading of Resolution No. 22-2026, seconded by Mr. Sweat. All members present approved.

Ms. Beaupry made a motion to adopt Resolution No. 22-2026 as an emergency, seconded by Mr. Engard. All members present approved.

XII. Third Reading of Ordinances and Resolutions

1. RESOLUTION NO. 14 – 2026: A RESOLUTION ADOPTING A REVISED EVENT POLICY

Ms. Beaupry made a motion to adopt Resolution No. 14-2026, seconded by Ms. Hefner. All members present approved.

2. RESOLUTION NO. 16– 2026: A RESOLUTION AUTHORIZING THE SALE OF OBSOLETE VILLAGE PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES, NOT NEEDED FOR PUBLIC USE VIA INTERNET AUCTION PURSUANT TO ORC 721.15

Ms. Hefner made a motion to adopt Resolution No. 16-2026, seconded by Ms. Beaupry. All members present approved.

3. RESOLUTION NO. 15– 2026: A RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH KLEINFELDER, INC. FOR THE SR 18 MULTI-USE PATH AND POE ROAD SIDEWALK PROJECT; APPROVING THE AGREEMENT ATTACHED HERETO AS EXHIBIT A; AND DECLARING AN EMERGENCY (Table)

Ms. Beaupry made a motion to table Resolution No. 15-2026, seconded by Mr. Bosak. All members present approved.

~~**Executive Session:** To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official under ORC 121.22(G)(1), with potential action to follow~~

The executive session outlined in the agenda was not taken.

XIII. Other New Business

Mr. Sweat made a motion to hire Ms. Jessie Smith as utility clerk at the rate of \$20.00 per hour, with a \$1.00 pay increase after completion of the probationary period, seconded by Mr. Engard. All members present approved.

XIV. Other Old Business

- XV. **Payment of Bills:** A motion was made by Ms. Hefner to pay the bills in the amount of \$339,288.39. Seconded by Mr. Engard All members present approved

XVI. Adjournment

Ms. Hefner made a motion to adjourn the meeting, seconded by Ms. Beaupry. All members present approved.

The meeting was adjourned at approximately 7:47 PM.

Approved:

Mason Davis, Clerk of Council

Aaron Patterson, Mayor

Bob Bohmer, Attorney

Dee Hefner, Pres of Council

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