

ALL EVENTS PERMIT APPLICATION



Event date[s]: 10-25-2025 Beginning/Ending times: 6-9 pm
Event name: Halloween Parade Sponsor Group: _____
Contact person[s]: Tim Engard [Signature]
[Printed name] [Signature]
Contact phone #: 419-957-4855 E-mail: tengard4377@gmail.com

Event type (please describe): Parade
Event location: main St. Powell School to Water St.

Liquor: ☐ Served ☐ Sold ☒ Not applicable to this event

Permit type requested:

☐ Oversized load travel permit [travel route]: _____

☒ Parade [route]: Powell School to Water St.

☐ Parking restrictions [location]: _____

☐ Stationary event [list location]: _____

☒ Street closure [list street(s)]: main Street

☐ Other closure [list location(s)]: _____

Village of North Baltimore Involvement Requested (If requested, forward to appropriate department head)

Personnel

- ☒ Fire Department
☒ Police Department
☐ Public Works Department
☐ Other Village Personnel [specify Department]: _____

Material/Equipment

- ☐ Barricades
☐ Barricade lights
☐ Parking Cones
☐ Other Village equipment [specify]: _____

_____ The permit holder assumes all liability for replacement cost of lost or stolen Village property. (initial on line)

Other requests/unusual circumstances: _____

Certificate of Liability Insurance attached: ☐ Yes ☐ No ☐ Pending ☐ Not applicable

Liquor permit attached: ☐ Yes ☐ No ☐ Pending ☐ Not applicable

Health Department Inspection request: ☐ Yes ☐ No ☐ Pending ☐ Not applicable Fire

Department Inspection request: ☐ Yes ☐ No ☐ Pending ☐ Not applicable

Notice to applicants:

Pursuant to Section 559.13 (a)(3) of the Codified Ordinances of the Village of North Baltimore.

(a) No person or persons on Reservoir Property and adjacent Village-owned land, any Village operated park or other recreational facility shall:
(3) Signs. Paste, glue, tack or otherwise post any sign, placard, advertisement, or inscription whatever, nor shall any person erect or cause to be erected any sign whatever on any public lands or highways or roads adjacent to Reservoir lands or other park property except signs and markings posted by Village authorities. The Village of North Baltimore's Administration and employees are not responsible for any lost or stolen property or damage to Village property during approved permit days/hours.

FOR VILLAGE USE ONLY

Special Conditions: _____

APPROVAL:

Aaron Patterson, Mayor

Joshua Bender, Village Administrator

Date of Approval

Ted E. Francisco II, Fire Chief

David Lafferty, Chief of Police

RETURN COMPLETED EVENT PERMIT TO: The Village of North Baltimore, Village Offices or fax to 419-257-2457