

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETING
MEETING
DATE(S): NOVEMBER 17 & 21, 2022
FROM: Brian Macy – Assistant General Manager



FOR: ACTION X DIRECTION INFORMATION

LETTER OF AGREEMENT FOR COLLABORATION AND COST SHARING FOR THE MISSION CREEK SUBBASIN ANNUAL REPORT

STAFF RECOMMENDATION

Authorize the General Manager to execute a Letter of Agreement for collaboration and cost sharing for the Mission Creek Subbasin Annual Report for Water Years 2021-22 through 2025-26.

SUMMARY

On July 17, 2019, the California Department of Water Resources (DWR) approved the Mission Creek Subbasin (MCSB) Alternative Plan, finding it functionally equivalent to a Groundwater Sustainability Plan (GSP). In accordance with the Sustainable Groundwater Management Act (SGMA) GSP Emergency Regulations (CDWR, 2016), annual reports are to be submitted to the DWR by April 1 of each year following adoption of a GSP, or in this case, following submission of an Alternative Plan to the DWR. The MCSB Management Committee (or Agencies), comprised of Coachella Valley Water District, Desert Water Agency, and Mission Springs Water District (MSWD), have collaboratively submitted Mission Creek Subbasin Annual Reports since 2017. The Agencies desire to execute an agreement (Letter of Agreement attached hereto) for collaboration and cost sharing on the preparation of the MCSB Annual Reports over the next 5-years, including Water Years 2021-22 through 2025-26.

ANALYSIS

The MCSB Management Committee has selected Wood Environment and Infrastructure Solutions, Inc. (since acquired by WSP Global), through a competitive process, to provide hydrogeological support services including preparation of the MCSB Annual Report for Water Year 2021-22. Wood's proposal to prepare the MCSB Annual Report for Water Year 2021-22 is estimated at \$59,800. Under the Letter of Agreement, the Agencies agree to split costs equally (one-third (1/3) per Agency). As such, MSWD's share of the consultant costs for the MCSB Annual Report for Water Year 2021-22 is \$19,933.33. CVWD will administer the contract directly with Wood.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

The fiscal impact for the year's report is \$19,933.33. Based on the cost of previous annual report efforts, the fiscal impact is expected to not exceed \$25,000 in subsequent years. The MCSB Alternative Plan Update is consistent with the 2017 Strategic Plan, more specifically Strategic Goal # 1 – Water Supply (No. 3, Priority A).

ATTACHMENTS

Letter of Agreement