



# BOARD OF DIRECTORS SPECIAL MEETING (WORKSHOP) MINUTES

Tuesday, January 09, 2024 at 9:00 AM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

## CALL TO ORDER

President Sewell called the meeting to order at 9:00 AM.

## ROLL CALL

**BOARD MEMBERS PRESENT:** President Ivan Sewell, Vice President Robert Griffith, Director Russ Martin, Director Amber Duff, Director Ted Mayrhofen

**STAFF MEMBERS PRESENT:** Brian Macy, Marion Champion, Arturo Ceja, Kurt Kettenacker, Oriana Hoffert, Danny Friend, April Scott, Jeff Nutter, Amanda Lucas, Dori Petee, Arthur Cabrera

## PUBLIC INPUT

No public input

## ITEMS FOR DISCUSSION

### MID-YEAR BUDGET REVIEW FY 2023/24

Arturo Ceja presented the mid-year budget changes which increased our net income to \$73,115,064, included a three million dollar increase in non-operating revenue, a \$1,106,799, increase in operating expenses, and an increase in payroll expenses for half a year for a new position (Contract Analyst). Additionally, Capital Improvement of \$150, 554, 271 increased expenses in FY2024 to \$77,280, 688. Mr. Ceja reviewed the list of items, projects, and studies that are increasing the budget. Mr. Ceja reviewed the Departmental Budget Comparison. Lastly, Mr. Ceja reviewed the revised Capital Budget and Continuing Appropriations and Cash/Reserves.

### DRAFT STRATEGIC PLAN DISCUSSION

Staff gave a quick overview of the draft Strategic Plan. Today's focus is on the projects, themes, and goals and whether this is what the Board wishes to see. Mr. Macy went through the draft. Staff have asked for input from by Board by the end of February.

### MSWD BOARD HANDBOOK DISCUSSION

Mr. Macy asked for any feedback the Board may have to the current Board Handbook. He noted that many policies and procedures are being updated so this would be a good time to make any additional changes they wish to see. There was a brief discussion amongst the Board, and they all expressed concerns over the current handbook. Board members will send all concerns to the General Manager or Board President and bring this back to a workshop in March.

## COMMENTS

### GENERAL MANAGER'S COMMENTS

No comments at this time but thanked the Board for a productive meeting.

**DIRECTORS' COMMENTS**

Director Mayrhofen noted this was a very productive meeting.

Director Duff thanked the staff for all the work that goes into preparing for these meetings.

President Sewell noted the Board has homework and directed everyone to review the Strategic Plan and Board Handbook.

**ADJOURN**

With no further business, President Sewell adjourned the meeting at 10:00 AM.

Respectfully submitted,

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Dori Petee  
Executive Assistant