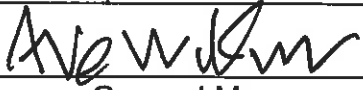


**Mission Springs Water District
Policy & Practice Manual**

**Policy 2010-6
Standing Committees of the Board of Directors**

Rescinding Policy No. 97-1

Adopted: April 19 2010

Approved by: 
General Manager

Policy Summary

I. Policy Statement

Due to the desire of the Board as a whole to be fully informed on all items that come before the Board, the District does not utilize its Board Committees except on an as-needed basis. Five standing committees are comprised of two directors. Administrative staff provides support. The committees are:

- a. Engineering
- b. Executive (comprised of President/Vice-President)
- c. Finance
- d. Human Relations
- e. Public Affairs

II. Appointment and Terms of Membership

- a. All committee appointments are made by the President of the Board of Directors with consideration of the member's preferences and skills.
- b. Each board member shall serve as chairperson of at least one committee as determined by the President of the Board.
- c. Committee members are appointed to a term that begins in January each year.
- d. Membership may be rotated, however, each committee will retain a second year member to assure continuity.

III. Committee Process

- a. The Board President, a Committee chairperson, or the General Manager or his designee, may call a committee meeting on an as-needed basis.
- b. The General Manager or his designee will present necessary information at each committee meeting to enable committees to present reasonable recommendations, if desired, to the full board for consideration and/or proposed action.
- c. The committee chairperson will present a verbal report of his/her meeting at the next regular meeting of the Board of Directors.