



BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, November 16, 2023 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

CALL TO ORDER

President Martin called the meeting to order at 3:00 PM

ROLL CALL

BOARD MEMBERS PRESENT: President Russ Martin, Vice President Ivan Sewell, Director Robert Griffith, Director Ted Mayrhofen

BOARD MEMBERS ABSENT: Director Amber Duff

STAFF MEMBERS PRESENT: Brian Macy, Marion Champion, Danny Friend, Dori Petee, April Scott, Amanda Lucas, Andrea Varela, Eric Weck, Kurt Kettenacker, Oriana Hoffert

PUBLIC INPUT

No Public Input

EMPLOYEE RECOGNITION

HUMAN RESOURCES REPORT

This item will be fully acknowledged on Monday.

ACTION ITEMS

PUBLIC HEARING - ORDINANCE 2023-01 ~ AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT (THE "DISTRICT"), ADOPTED PURSUANT TO THE PROVISIONS OF WATER CODE "20201 ET SEQ., PROVIDING FOR COMPENSATION OF DIRECTORS OF THE DISTRICT

It is recommended to waive the reading and adopt Ordinance 2023-01 by title only, updating compensation for the Board of Directors pursuant to Water Code 20202 et seq.

The Public Hearing will occur on Monday, November 20, 2023.

CONTRACT AGREEMENT WITH INTELESYS COMMUNICATIONS SERVICES FOR INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

It is recommended to authorize the Interim General Manager to enter into a contract with Intelesys Communications Services for Information Technology (IT) Professional Services for the six-month period of January 1 – June 30, 2024 and approve to do all things necessary to execute the agreement.

Arturo Ceja noted that representatives from Intelesys will be at Monday's meeting to present and answer any questions. Staff received six proposals and narrowed it down to the top three. Of the three, Intelesys came back as the highest rated. Mr. Ceja reviewed the services needed that we are not currently receiving from our current company.

PUBLIC WATER AND SEWER SYSTEMS CONSTRUCTION AGREEMENTS, WATER AND SEWER BONDING AGREEMENT, AND ACCEPTANCE OF THE FINAL TRACT MAP FOR TRACT NO. 38200 – RANCHO DESCANSO

Board approval of the Public Water and Sewer Systems Construction Agreements, Water and Sewer Bonding Agreement and acceptance of the Final Tract Map for the Rancho Descanso - Tract No. 38200 residential development project (Project) and authorize the Interim General Manager to do all things necessary to complete the agreements.

Eric Weck presented. The Performance/Warranty Bond assures the work will be completed i.e., paid for through the bond if developer defaults, and continues to cover the warranty period for the first year after final acceptance to correct any operational problems attributable to the original construction. The Payment Bond (labor & materials bond) covers claims by others against materials or labor supplied but not ever paid for in part or full for the project if it defaults. This bond is exonerated upon final acceptance.

ACCEPTANCE OF THE WATER SUPPLY ASSESSMENT AND WATER SUPPLY VERIFICATION FOR THE PALM SPRINGS FULFILLMENT CENTER

It is recommended to accept and approve the Water Supply Assessment (WSA) and Water Supply Verification (WSV) for the Palm Springs Fulfillment Center (Project) located in the City of Palm Springs.

Senate Bill 610 requires preparation of a WSA for development projects that are subject to the California Environmental Quality Act (CEQA) and defined as “Projects” in the State Water Code. Likewise, Senate Bill 221 requires preparation of a WSV. A combined WSA/WSV was prepared by MSA Consulting Inc. and was reviewed and approved by staff for the 39.54-acre parcel located on the northwest corner of North Indian Canyon Drive and 19th Avenue. The Project includes 16.70 acres of industrial building area, 15.39 acres of parking, access roads, and hardscape, approximately 3 acres of right-of-way dedication, and 4.38 acres of landscaping, open space, and retention areas. The WSA/WSV will be included in the CEQA documents by the City of Palm Springs as the lead agency.

It is estimated that the Project will generate a demand of approximately 118 AFY. The proposed Project’s estimated annual water demand falls within the available and projected water supplies for normal, single-dry, and multiple-dry years for a 20-year period, and MSWD has the capacity to serve the Project over the long-term. Based on the data in the WSA/WSV, it shows there is sufficient water supply to serve this project.

DISCUSSION ITEMS**NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE**

This update will take place on Monday.

CRITICAL SERVICES CENTER AND ADMINISTRATIVE UPDATE

This update will take place on Monday.

DISTRICT HOLIDAY SCHEDULE

Discussion on the District's holiday schedule and possible closures.

This update will take place on Monday.

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

- October 5, 2023 - Continued Meeting/Public Hearing of September 18, 2023
- October 5, 2023 - Strategic Planning Workshop
- October 12, 2023 - Continued Meeting/Public Hearing of September 18, 2023
- October 12, 2023 - Study Session
- October 16, 2023 - Board Meeting

REGISTER OF DEMANDS

The register of demands totaling \$3,436,601.85

REPORTS

DIRECTOR'S REPORTS

Vice President Sewell reported he attended the following events: 10/11 CVEP Economic Report, 10/25 Cabots Museum GCVCC Mixer

GENERAL MANAGER'S REPORT

Included in this report are the following oral reports: Oral reports will be given on Monday.

- A. Financial Report
- B. Public Affairs Report

COMMENTS

DISTRICT COUNSEL COMMENTS

Mr. Pinkney announced there would be closed session on Monday

DIRECTOR COMMENTS

President Martin announced Board members need to submit their performance evaluations of the Interim General Manager.

ADJOURN

With no further business, President Martin adjourned the meeting at 3:23 PM

Respectfully submitted,

Dori Petee
Executive Assistant