

# AGENDA STAFF REPORT

**MEETING NAME:** REGULAR BOARD MEETING

**MEETING DATE(S):** JULY 11 & 15, 2024

**FROM:** MARION CHAMPION, ASSISTANT GENERAL  
MANAGER,

**FOR:** ACTION  X  DIRECTION \_\_\_\_\_ INFORMATION \_\_\_\_\_



## RESOLUTION 2024-20 ~ CONFLICT OF INTEREST CODE UPDATE

**STAFF RECOMMENDATION**

Adopt Resolution 2024-20, amending the Mission Springs Water District Conflict of Interest Code.

**SUMMARY**

The Conflict of Interest Code designates which individuals must file a disclosure statement commonly known as the Form 700 or Statement of Economic Interests.

Because of a recent change in the District’s organizational structure and classification plan, staff recommends making the following update to the list of positions in the District’s Conflict of Interest Code:

- Removal of the Government & Public Affairs Manager position

**ANALYSIS**

The Political Reform Act of 1974 requires local government agencies to review their Conflict of Interest Code biennially to determine if adjustments are needed. Upon the Board’s adoption, the Resolution will be forwarded to the office of the Riverside County Clerk of the Board of Supervisors (RCCBS) for approval by the RCCBS. The reports are due no later than August 1<sup>st</sup> of every even-numbered year.

Previously, the Board adopted Resolution 2022-19 on July 18, 2022, with changes to Staff titles and the omission of certain positions.

FINANCIAL DATA		
Cost Associated with this action:		
Current FY cost:		
Future FY cost:	-0-	
Is it covered in current year budget:	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, year needed:	NA	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:		
BID/Job#		
Current BID/Job balance		
Balance remaining if approved:		

**FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION**

There is no fiscal impact associated with this item. This item is consistent with Smart Goal #3, key success measure 3.3.7 fostering a culture of financial responsibility.

**ATTACHMENTS**

Resolution 2024-20 – redline version