

RESOLUTION NO. 2024-22

**A RESOLUTION TO THE BOARD OF DIRECTORS OF
MISSION SPRINGS WATER DISTRICT ADOPTING AN ADMINISTRATIVE CODE**

WHEREAS, pursuant to its authority granted by County Water District Law (California Water Code §§ 30000, et seq.), the Board of Directors has previously adopted various policies and procedures of the District, whether by ordinance, resolution or other appropriate action; and

WHEREAS, the Board of Directors wishes to adopt an organizational system in order to make access to these policies and procedures more transparent and user friendly. In that regard, the Board wishes to establish an “Administrative Code” containing a comprehensive record of the District’s current policies, rules, and legally enforceable regulations.

NOW THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Directors of Mission Springs Water District as follows:

SECTION 1. The Board of Directors hereby establishes the Administrative Code of Mission Springs Water District (“Administrative Code” or “the Code”), a copy of which is attached to the resolution codified in this Chapter as Exhibit “A” and incorporated herein by reference. All provisions of this Code are subject to revisions and amendment from time to time as determined in the discretion of the Board.

SECTION 2. The Code shall include the policies and procedures of the District, whether adopted by ordinance, resolution, or other appropriate action of the Board, which are deemed to warrant inclusion in the Administrative Code. The determination of which policies and procedures to include in the Code, and the location in the Code, shall be made by the General Manager, or his/her designee, in his/her discretion.

ADOPTED this ____ day of July 2024, by the following vote:

Ayes:

Noes:

Abstain:

ATTEST:

Ivan Sewell
President of Mission Springs Water District
District and its Board of Directors

Brian Macy
Secretary of Mission Springs Water
and its Board of Directors