



## BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, July 17, 2023 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

### CALL TO ORDER

President Martin called the meeting to order at 3:00 PM

### PLEDGE OF ALLEGIANCE

Led by Vice President Sewell

### ROLL CALL

BOARD MEMBERS PRESENT: President Russ Martin, Vice President Ivan Sewell, Director Robert Griffith, Director Amber Duff, Director Ted Mayrhofen

STAFF: Arden Wallum, Brian Macy, Marion Champion, Dori Petee, Kurt Kettenacker, Danny Friend, Amanda Lucas, April Scott, Arturo Ceja, Carol Morin, Eric Weck, James Steiner, Chad Finch, Jeff Nutter, Lorenzo Soto, Mike Platt, Oriana Hoffert, Theresa Murphy,

### RULES OF PROCEDURE

**Rules of Procedure were read by General Counsel, John Pinkney.**

*All noticed meetings are conducted using Rosenberg's Rules of Order as a procedural guideline. Directors should refrain from responding directly to public comments at meetings of the Board. The Board President will refer matters raised during public comment to the General Manager for follow-up when appropriate. Occasionally, a prompt response may be offered when an obvious answer resolution is available provided this is done in compliance with the Brown Act. Directors should refrain from debating or making decisions in response to public comments. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No person shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once about any one subject until every other member on the Board wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."*

### PUBLIC INPUT

No public input

### PRESENTATIONS

### SPECIAL RECOGNITION OF GENERAL MANAGER ARDEN WALLUM

Mayor Scott Matas presented Arden Wallum with a Proclamation of Appreciation from the City of Desert Hot Springs.

Shyla Hernandez from Congressman Ruiz's Office presented Arden with a Certificate of Congressional Appreciation.

## EMPLOYEE RECOGNITION

### HUMAN RESOURCES REPORT

The Board acknowledged the following employees:

#### NEW HIRES

Juan Serrano Lopez

Field Operations Technician I

1 Year

#### ANNIVERSARIES

Adrian Gaona

Field Service Representative I

James Steiner

Field Operations Technician I

1 Year

Michael Moore

Field Operations Technician II

4 Years

#### PROMOTIONS

Lorenzo Soto

Field Operations Technician II

(previously Field Operations Technician I)

#### CERTIFICATIONS/EDUCATIONAL

##### ACCOMPLISHMENTS

Adrian Gaona

Water Distribution Operator Grade D1

## ACTION ITEMS

### RESOLUTION 2023-17 ~ HONORING ARDEN WALLUM FOR HIS DEDICATION AND SERVICE TO MISSION SPRINGS WATER DISTRICT

The Board approved Resolution 2023-17, honoring Arden Wallum for 18 years of dedication and service to Mission Springs Water District.

President Martin and the Board of Directors acknowledged Arden Wallum with kind words and passed Resolution 2023-17 Honoring Arden for his dedication and service to MSWD.

#### **Motion made by Director Griffith, Seconded by Vice President Sewell.**

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

#### **PROPOSED ADOPTION OF MSWD SOCIAL MEDIA POLICY NO. 2023-01**

The Board adopted the MSWD Social Media Policy No. 2023-01

#### **Motion made by Director Duff, Seconded by Director Mayrhofen.**

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

**RESOLUTION 2023-16 ~ AMENDING RESOLUTION 2023-05 ~ REVISIONS TO MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS**

The Board voted to table this Resolution 2023-16 providing for the revisions to Mission Springs Water District Personnel Rules and Regulations.

There were concerns from the Board that prevented the Board from moving forward with this item. Director Duff made a motion to table this item until August of 2023

**Motion made by Director Duff, Seconded by Director Griffith.**

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

**AUTHORIZE INTERIM GENERAL MANAGER EMPLOYMENT AGREEMENT AND ADOPT RESOLUTION 2023-18 AMENDING CLASSIFICATION PLAN FOR FY 2023-24**

The Board approved Resolution 2023-18 approving the Interim General Manager Employment agreement and Classification Plan for FY 2023-24.

Mr. Macy recused himself from this discussion.

**Motion made by Director Griffith, Seconded by Director Mayrhofen.**

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

**ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) COMMITTEE NOMINATIONS FOR THE 2024-2025 TERM**

It is recommended to consider nominating a candidate or candidates to serve on one or more of ACWA's standing committees.

President Martin announced that those interested in serving should send him an email.

**DISCUSSION ITEMS****NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE**

Nothing further to add

**CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE**

Nothing further to add. Director Mayrhofen noted he would like to see this plant in compliance with Lead Green.

**ENERGY CONSERVATION AND EFFICIENCY SERVICE PLAN UPDATE - ENGIE SERVICES U.S.**

Nothing further to add.

**CONSENT AGENDA**

The Board approved the consent agenda as presented.

**Motion made by Vice President Sewell, Seconded by Director Duff.**

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

**APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

June 6, 2023 - Board Workshop

June 15, 2023 - Study Session

June 19, 2023 - Board Meeting

**REGISTER OF DEMANDS**

The register of demands totaling \$2,325,176.27

**GRANT OF EASEMENT WITH COACHELLA VALLEY CONSERVATION COMMISSION FOR APN 665-200-013**

It is recommended to authorize the General Manager to take the necessary actions to accept and file a utility easement from the Coachella Valley Conservation Commission for Assessor's Parcel Number (APN) 665-200-013.

**REPORTS****DIRECTOR'S REPORTS**

Director Duff reported she attended the following events: 6/13 DHS Planning Commission, 6/27 DHS Planning Commission, 6/29 Tour of East Valley Water District.

Director Griffith reported he attended the following events: 6/13 CVWD Board Meeting, 6/20 DWA Board Meeting, 6/27 CVWD Board Meeting, 6/29 Tour of East Valley Water District.

President Martin reported he attended the following events: 6/1 DVBA Legislative Meeting, 6/3 Little League Closing Event, 6/8 CVAG ~ CVCC and E&E Meetings, 6/13 RivCo Board of Supervisors Meeting, 6/20 DHS City Council Meeting, 6/22 DVBA Annual Membership Appreciation Night, 6/26 DVBA Board Meeting, 6/27 RivCo Board of Supervisors Meeting, 6/28 Tribal Water Authority Meeting, 6/29 Tour of East Valley Water District.

**GENERAL MANAGER'S REPORT**

Included in the General Managers Report are the following oral reports:

- A. Finance Report
- B. Public Affairs Report

Mr. Wallum noted the list of Strategic Planning submittals. Brian Macy noted how we would usually proceed but asked the Board how to make them more involved in this process. The Board elected to proceed with a Board Workshop.

Arturo Ceja gave a financial update for the period ending May 31, 2023.

Marion Champion presented a Public Affairs update.

**COMMENTS**

**DISTRICT COUNSEL COMMENTS**

John Pinkney congratulated Arden on his retirement and congratulated Brian on his Interim appointment.

**DIRECTOR COMMENTS**

Director Mayrhofen commented on the efforts of the DHS Planning Commission and MSWD to implement water wise plants.

Vice President Sewell congratulated Arden on his retirement and Brian on his Interim appointment.

President Martin concurred with the comments made about Arden and Brian.

**ADJOURN**

With no further business, President Martin adjourned the meeting at 4:26 PM

Respectfully,



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Dori Petee  
Executive Assistant