

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETING

MEETING DATE(S): SEPTEMBER 11 & 15, 2025

FROM: DANNY FRIEND – DIRECTOR OF OPERATIONS

FOR: ACTION X DIRECTION _____ INFORMATION _____



AWARD OF CONTRACT TO KYLE GROUNDWATER, INC. FOR PROFESSIONAL HYDROGEOLOGICAL SUPPORT SERVICES

STAFF RECOMMENDATION

Authorize the General Manager to execute an agreement with KYLE Groundwater, Inc. for Professional Hydrogeological Support Services related to the assessment and rehabilitation of Wells 28 and 30, and the preparation of a Drinking Water Source Assessment and Protection (DWSAP) document for Well 42, for a not to exceed amount of \$21,387.00, and to do all things necessary to complete the project.

SUMMARY

This District initially engaged KYLE Groundwater, Inc. (KGI) in July 2022 to develop a comprehensive well rehabilitation program. This strategic document serves as a guiding framework for staff in making informed decisions regarding future well maintenance and replacement projects. It is designed to optimize and maintain production capacity while identifying wells most in need of rehabilitation and those with the highest likelihood of successful restoration at the lowest cost.

Building on that foundation, the District now seeks to evaluate the feasibility of returning Wells 28 and 30 to service. The proposal also includes preparation of the required DWSAP document in accordance with State Water Resources Control Board DDW standards for Well 42. KGI's current proposal outlines a detailed scope of work including well condition assessments, rehabilitation work plans, and regulatory compliance evaluations (see Exhibit A).

ANALYSIS

KGI is a reputable hydrogeological firm and has successfully assisted the District in permitting, designing, and managing several production well rehabilitations. Their expertise and extensive experience in evaluating, rehabilitating, and optimizing water supply wells, make them a valuable partner. Given their proven track record and understanding with the District's infrastructure and regulatory environment makes them uniquely qualified to perform the current scope of work. Staff recommends proceeding with KGI's proposal.

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

Funding for all work authorized under this contract has been included in the approved FY 2025-26 CIP budget (#11884 – Well 28, #11886 – Well 30, & #11147 – Well 42. This action is consistent with Strategic Plan Goal 4.3, Maintain and renew assets while facilitating strategic Capital Improvements.

ATTACHMENTS

Attachment A: Agreement with KYLE Groundwater, Inc.

FINANCIAL DATA		
Cost Associated with this action:	\$21,387.00	
Current FY cost:	\$0.00	
Future FY cost:	\$0.00	
Is it covered in current year budget:	YES ☒	NO ☐
Budget adjustment needed:	YES ☐	NO ☒
If yes, year needed:	N/A	
All previous contracts, including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	Fund 201-Water	
BID/Job#	Job# 11884, 11886, 11147	
Current BID/Job balance	\$3,183,496.92	
Balance remaining if approved:	\$3,162,109.92	