



BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, October 13, 2022 at 3:00 PM
Via Teleconference – No Live Attendance

CALL TO ORDER

President Martin called the meeting to order at 3:00 PM

ROLL CALL

BOARD MEMBERS PRESENT: President Russ Martin, Vice President Nancy Wright, Director Ivan Sewell
Director Steve Grasha, Director Robert Griffith

STAFF MEMBERS PRESENT: Amanda Lucas, Arturo Ceja, Bassam Alzammar, Eric Weck, Marion
Champion, Oriana Hoffert, Rachel Pust, Arden Wallum, Brian Macy, Kurt Kettenacker, Dori Petee

PUBLIC INPUT

No public input

EMPLOYEE RECOGNITION

HUMAN RESOURCES REPORT

This item will be fully recognized on Monday

ACTION ITEMS

RESOLUTION 2022-26- A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-09-21, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE MISSION SPRINGS WATER DISTRICT FOR THE PERIOD OCTOBER 23, 2022 – NOVEMBER 22, 2022, PURSUANT TO PROVISIONS OF THE RALPH M. BROWN ACT

It is recommended to approve Resolution 2022-26, continuing teleconferencing meetings for the period of October 23, 2022 - November 22, 2022.

Routine monthly item to continue teleconference meetings.

APPROVE CHANGE ORDER NO. 4 FOR THE WELL 24 ELECTRICAL PANEL REHABILITATION PROJECT

It is recommended to authorize the General Manager to negotiate and execute Change Order No. 4 with R.I.C. Construction Co. Inc. (R.I.C.) in the not to exceed amount of \$6,007.00 for additional work required to complete the Well 24 Electrical Panel Rehabilitation Project and allocate an additional \$7,500 for contingencies.

Eric Weck, Engineering Manager presented. This project began in early September 2022. During construction, R.I.C. Construction uncovered existing conduits that were shown on the plans as 4-inch conduits but were found to be 3-inches in size. These existing conduits are undersized and do not meet the required standards for this project. Change Order No. 4 requests the contractor to remove and

replace the existing undersized conduits with larger conduits which will allow for the required size electrical cables to power the 600 HP motor at Well 24.

The original contract amount was \$482,777.00, Change Order No. 1 was a no-cost change order and only extended the contract end date. Change Order No. 2 was for \$69,640.32 (accommodation for SCE required upgrades). Change Order No. 3 the contract issued a credit to MSWD for \$-2,578.13; due to supply chain issues MSWD provided equipment to the contractor to install which equates to a contract credit. All items are covered in the approved capital budget.

AWARD OF CONTRACT FOR THE CONSTRUCTION OF THE REGIONAL SEWER CONVEYANCE LINE PROJECT

It is recommended to authorize the General Manager to award a contract for the construction of the Regional Sewer Conveyance Line Project to Downing Construction, Inc., the lowest responsible bidder, in the amount of \$6,508,281.00 plus a 10% contingency of \$650,828.10 for a total of \$7,159,109.10, and to do all things necessary to complete the project.

The Regional Water Reclamation Facility (RWRF) Project is a vital component in expanding the District's wastewater treatment capacity. One major component is the Regional Sewer Conveyance Line Project, which will construct 2.0 miles of force main and 1.3 miles of gravity sewer from the existing Dos Palmas Lift Station to the RWRF and provide the initial wastewater flows for treatment at the RWRF. The project also includes the construction of a sewer diversion near the Horton Wastewater Treatment Plant to divert additional wastewater flows to the RWRF and allow greater operational flexibility for treatment plant maintenance and upgrades.

Staff received and publicly opened four bids as described in greater detail in the Bid Review Summary Memorandum (located in the agenda packet), including a full bid tabulation and a bidder compliance summary. Downing Construction's bid proposal included all required bid documentation with a bid of \$6,508,281.00. Their bid is approximately 18% higher than the engineer's estimate. Upon further review, the PVC and VCP pipeline bid items were the primary drivers for the cost increase. Finally, while all bids were above the engineer's estimate, the three lowest bids were within 7% of each other, indicating that the current market conditions are the biggest factor in price increases.

REJECTION OF CONSTRUCTION BIDS FOR THE DRYWALL REPAIRS AT THE MISSION SPRINGS WATER DISTRICT ADMINISTRATION BUILDING

It is staff's recommendation to reject all bids and not proceed with the Drywall Repairs at the Mission Springs Water District Administration Building.

The damage to the drywall occurred during heavy rain events in October 2018 and February 2019. Since this time the roof of the Administrative building has been repaired but the walls and ceiling of the building remain to be completed. Staff put this project to bid with the lowest bid coming in at \$74,995.00. Currently, construction plans for the Critical Services Center are being finalized and staff anticipates soliciting construction bids starting in December 2022. Staff is planning to procure a contractor, review necessary submittals, and requests for information, and commence construction during the Spring of 2023. The estimated timeline for construction will take approximately 18 to 24 months.

Based on the cost of the lowest received bid from Quality Plus Group (\$74,995) staff does not recommend proceeding with the drywall repairs in the MSWD Administrative Building, and instead direct the monies toward the construction of the Critical Services Center.

PROFESSIONAL SERVICES AGREEMENT AMENDMENT WITH WEST YOST FOR HORTON WASTEWATER TREATMENT PLANT TECHNICAL REPORTS

It is recommended to authorize the General Manager to negotiate and execute a professional services agreement amendment with West Yost to prepare a Total Dissolved Solids Impact Evaluation Work Plan and a Nitrogen Control Strategy Technical Report for the Horton Wastewater Treatment Plant for an amount not to exceed \$137,140.00.

MSWD entered into a professional services agreement with West Yost on March 1, 2022, to complete a TDS Impact Evaluation Work Plan for the Regional Water Reclamation Facility leveraging the work completed to develop the Coachella Valley Salt and Nutrient Management Plan. The Work Plan and Technical Report to be completed under this amendment are similar in nature to West Yost's previous efforts completed for the Coachella Valley Salt and Nutrient Management Plan and MSWD.

DISCUSSION ITEMS

MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE

Steve Ledbetter of TKE presented an update to the Board. Prior to a slide show of construction progress, he updated the Board on the Grant which has been approved. The Final Budget Approval is currently being reviewed by the Regional Board. Lastly, with regards to the area M-2 sewer, staff continues to coordinate with Riverside County for payment rehabilitation options and see if there are any partnership opportunities to share costs within that area.

CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE

Assistant General Manager, Brian Macy presented a brief update to the Board. The Executive Staff is receiving comments from staff and the Board on the current design and layout. Mr. Macy presented some preliminary designs and configurations for the proposed Boardroom.

CONSENT AGENDA

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

September 15, 2022 - Study Session
September 19, 2022 - Board Meeting

REGISTER OF DEMANDS

The register of demands totaling \$3,194,938.54

REPORTS

DIRECTOR'S REPORTS

All reports will be given on Monday.

GENERAL MANAGER'S REPORT

Included in the General Manager's report is the following oral report:

A. Public Affairs Update – Will be presented on Monday

COMMENTS

DISTRICT COUNSEL COMMENTS

No report today and no closed session.

ADJOURN

With no further business, President Martin adjourned the meeting at 3:57 PM

Respectfully,

Arden Wallum
Secretary of the Board of Directors