



BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, January 13, 2022, at 3:00 PM
Via Teleconference – No Live Attendance

CALL TO ORDER

President Martin called the meeting to order at 3:00 PM

ROLL CALL

BOARD MEMBERS PRESENT: President Russ Martin, Vice President Nancy Wright, Director Randy Duncan, Director Ivan Sewell, Director Steve Grasha

STAFF MEMBERS PRESENT: Arden Wallum, Brian Macy, Dori Petee, April Scott, Oriana Hoffert, Amanda Lucas, Arturo Ceja, Bassam Alzammam Danny Friend, Eric Weck, Jeannie Baver, Luiz Santos, Marion Champion, Bryan Hendry

RULES OF PROCEDURE

Rules of Procedure were ready by General Counsel, John Pinkney.

First all noticed meetings are conducted using Rosenberg’s Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item.”

PUBLIC INPUT

Pamela Edmonson addressed the Board regarding a water leak, testing the customer portal, and after-hours customer service.

Philip Anderson addressed the Board regarding the septic to sewer conversion at Mission Lakes Country Club. He is seeking an update on the status of the project.

COVID-19 UPDATE

Mr. Wallum gave a COVID-19 Update. Numbers are still on the incline. MSWD is working hard to ensure staff is safe.

EMPLOYEE RECOGNITION

HUMAN RESOURCES REPORT

This item will be acknowledged on Tuesday.

PRESENTATIONS

2022 CALENDAR DRAWING CONTEST - PRESENTATION OF AWARDS (TUESDAY 1/18)

ACTION ITEMS

RESOLUTION 2022-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-09-21, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE MISSION SPRINGS WATER DISTRICT FOR THE PERIOD DECEMBER 19, 2021 – JANUARY 19, 2021, PURSUANT TO PROVISIONS OF THE RALPH M. BROWN ACT

It is recommended to approve Resolution 2022-01, continuing teleconferencing meetings for the period of January 19, 2022 - February 19, 2022.

Monthly (routine) item to continue teleconference meetings.

APPOINTMENTS TO BOARD STANDING COMMITTEES

President Martin may appoint members to the District's standing committees.

President Martin encouraged Board Members to review the current assignments and let him know on Tuesday, their requests if any.

AFFILIATION LISTING

It is recommended to review, update if necessary and approve the current Board Affiliation Listing.

President Martin encouraged Board Members to review the current list and recommend any changes if necessary.

FEDERAL ADVOCACY SERVICES – CARPI & CLAY, INC.

It is recommended to authorize the General Manager to execute an Agreement for Services with Carpi & Clay Government Relations in the amount of \$4000/month for the term February 1, 2022, to January 31, 2023.

Laura Morgan Kessler of Carpi & Clay presented a federal legislative update to the Board.

DESERT WILLOWS WATER LINE REPLACEMENT PROJECT - NOTICE OF COMPLETION

It is recommended to accept the Desert Willows Water Line Replacement Project as complete and authorize the release of retention money held for The Van Dyke Corporation in the amount of \$65,210.00, thirty-five days after filing the Notice of Completion (NOC).

Mr. Macy provided detail on this item. Staff identified and replaced approximately 7,600 of pipeline delivering potable water to the Desert Willow Mobile Home Park neighborhood. Replacement will enhance fire-flow safety and ensure adequate delivery of potable water to local residents. This project also included re-paving the neighborhood streets within the pipeline assignment.

AWARD OF CONSTRUCTION CONTRACT FOR THE REGIONAL WATER RECLAMATION FACILITY MONITORING WELLS PROJECT

It is recommended to authorize the General Manager to award a contract for the construction of the Regional Water Reclamation Facility Monitoring Wells Project to Yellow Jacket Drilling Services, LLC, the lowest responsible bidder, in the amount of \$184,350.00 plus a 10% contingency of \$18,435.00 (total of \$202,785.00) and to do all things necessary to complete the project.

The California Regional Water Quality Control Board, Colorado River Basin Region (Regional Board) issued Waste Discharge Requirements for the RWRF (Order R7-2020-0011), including a provision that requires the installation of a groundwater monitoring well network to monitor changes to groundwater quality as a result of the proposed RWRF discharges.

CONTRACT AMENDMENT WITH AECOM FOR THE TECHNICAL SUPPORT DURING CONSTRUCTION OF SITE WORK AND WELL FITTING FOR NEW WELL 42

It is recommended to authorize the General Manager to negotiate and execute a contract amendment with AECOM Technical Services, Inc. (AECOM) for a not to exceed amount of \$31,132.00 (total of \$105,798.00) for technical support services during the construction of Well 42.

Mr. Macy explained Well 42 construction commenced in February 2021, and since then, AECOM's design and bidding support budget has been exhausted. The Well ended up exceeding the capacity originally intended, so in order to take advantage of the extra yield, certain aspects of the motor and motor control need to be upgraded.

MID-YEAR BUDGET REPORT AND PROPOSED FY 2021/22 CAPITAL BUDGET AND CONTINUING APPROPRIATIONS

It is recommended to approve the Mid-Year Budget Report and proposed FY 2021/22 Capital Budget and Continuing Appropriations.

Mr. Ceja presented the Budget Report and Proposed FY 2021/2022 Capital Budget and continuing appropriations. Mid-Year changes include Capital Improvement Projects; Riverside County Roadway Work, Regional Urban Water Management Plan and Wells 27 & 31 Dry Wells. Equipment and Improvements (Capital Assets) are also included in the Mid-Year changes and include Administrative Office repairs, office space enhancements of the Annex Building and a Rocket MultiValue Integration Server.

DISCUSSION ITEMS**CRITICAL SERVICES CENTER AND ADMINISTRATIVE BUILDING UPDATE**

Mr. Macy provided a brief update. Work continues with the District's Architectural Engineer.

MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE

Mr. Ledbetter of TKE gave a brief update. Pre-Construction meeting next week. Construction expected to begin in March.

CONSENT AGENDA

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

December 16, 2021 - Study Session

December 20, 2021 - Board Meeting

REGISTER OF DEMANDS

The register of demands totaling \$1,794,167.95

REPORTS**DIRECTOR'S REPORTS****GENERAL MANAGER'S REPORT**

Mr. Wallum noted a few details regarding the water main break that occurred over the holiday. He also reported the San Gorgonio Pass Plan was passed this week.

Marion Champion gave the Public Relation Update.

Mr. Ceja gave a brief financial report.

COMMENTS**DISTRICT COUNSEL COMMENTS**

Mr. Pinkney announced closed session on one item, CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION pursuant to Government Code Section 54956.9(d)(1) One Case: Case No. PSC 1600676 (Mission Springs Water District vs. Desert Water Agency). He also announced the supreme court ruling on vaccine mandate.

DIRECTOR COMMENTS

Mr. Grasha complemented the staff on all their work and efforts regarding the main line break over the holiday.

President Martin echoed those remarks.

CLOSED SESSION**CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. RIC 2003782

(George Padilla and Sharon Moreno vs. Mission Springs Water District)

CONFERENCE WITH LEGAL COUNSEL REGARDING SIGNIFICANT EXPOSURE TO LITIGATION

pursuant to Government Code Section 54956.9(d)(2) and/or (3)

(One potential case related to a threat of litigation by Coachillin Holdings, LLC)

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. PSC 1600676
(Mission Springs Water District vs. Desert Water Agency)

CONFERENCE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION

pursuant to Government Code Section 54956.9(d)(1)

One Case: (MSWD vs. Master Meter)

REPORT ON ACTION TAKEN DURING CLOSED SESSION

The Board met in closed action on one case CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION pursuant to Government Code Section 54956.9(d)(1) One Case: Case No. PSC 1600676 (Mission Springs Water District vs. Desert Water Agency), There was no reportable action.

ADJOURN

Respectfully,

Arden Wallum
Secretary of the Board of Directors