

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETING(S)

MEETING DATE(S): FEBRUARY 17 & 22, 2022

FROM: BRIAN MACY, ASSISTANT GENERAL MANAGER

FOR: ACTION X DIRECTION INFORMATION



AWARD THE ON-CALL WELL AND BOOSTER MAINTENANCE AND REPAIR SERVICES CONTRACT WITH SOUTH WEST PUMP AND DRILLING, INC., LEGEND PUMP AND WELL SERVICE, INC. AND L.O. LYNCH QUALITY WELLS AND PUMPS, INC.

STAFF RECOMMENDATION

Authorize the General Manager to award and do all things necessary to complete the On-Call Booster and Well Maintenance and Repair Services contracts for the three (3) contractors listed below:

- a) South West Pump & Drilling, Inc. in the not to exceed amount of \$150,000;
- b) Legend Pump & Well Service, Inc. in the not to exceed amount of \$150,000;
- c) L.O. Lynch Quality Wells & Pumps, Inc. in the not to exceed amount of \$150,000;

SUMMARY

On January 5, 2022, Mission Springs Water District (MSWD) issued a Request for Proposals for On-Call Booster and Well Maintenance and Repair Services. On the proposal due date, February 8, 2022, three proposals were received from three experienced and qualified Contractors. After reviewing the proposals, staff identified three Contractors as the best to provide service for MSWD under the proposed scope of work.

The general scope of work for this Contract will provide MSWD with routine and preventative maintenance on well and booster, pumps and motors and repair services as well as 'on-call' emergency services for MSWD.

ANALYSIS

The purpose of the Request for Proposal is to select experienced contractors to provide well, booster pump, motor maintenance and repair services for MSWD's 13 production wells and nine monitoring wells on a time and materials basis. The selected Contractors shall be able to mobilize within 48 hours in the event of an emergency and perform necessary repairs.

The initial term of the contract is anticipated to be from March 2022 to June 2023. MSWD will have the option to extend the agreement and negotiate revised prices, if any, for up to three (3) additional one-year terms. All three contractors are licensed appropriately in the State of California and will maintain an active license throughout the duration of the contract.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

The Project was approved in the capital budget for an amount of \$450,000.

ATTACHMENTS

- Exhibit A - RFP for On-Call Well and Booster Maintenance Repair Services Responses
- Exhibit B - Bid Summary and Tabulation
- Exhibit C – Contracts