



BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, November 12, 2020 at 3:00 PM
Via Teleconference – No Live Attendance

CALL TO ORDER

Meeting was called to order at 3:00 PM

ROLL CALL

Board Members Present: President Nancy Wright, Vice President Randy Duncan, Director Steve Grasha, Director Russ Martin, Director Ivan Sewell

Staff Present: Wallum, Petee, Friend, Ilort, Macy, Scott, Alazammar, Ceja, Lucas, McCue

Legal Counsel Present: John Pinkney

RULES OF PROCEDURE

Mr. Pinkney, General Counsel, touched on some of the rules that apply to the conduct of the meeting this afternoon. *"First all noticed meetings are conducted using Rosenberg's Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."*

PUBLIC INPUT

*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

No public input.

EMPLOYEE RECOGNITION

Human Resources Report

This item will be addressed at the Board Meeting on Monday November 16, 2020.

ACTION ITEMS

RESOLUTION 2020-19 RECOMMENDING APPROVAL OF A NOTICE OF EXEMPTION DETERMINATION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT FOR THE TERRACE RESERVOIRS

REHABILITATION AND SITE IMPROVEMENTS PROJECT

It is recommended that the Board adopt Resolution 2020-19 recommending approval of a Notice of Exemption determination under the California Environmental Quality Act (CEQA) Guidelines and direct the General Manager to sign the attached Notice of Exemption and file the same with the Riverside County Clerk.

District staff has identified required rehabilitation and maintenance of the Terrace Reservoirs site to enhance safety and operations and maintenance activities of the three existing reservoirs.

RESOLUTION 2020-20 RECOMMENDING APPROVAL OF A NOTICE OF EXEMPTION DETERMINATION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT FOR THE DESERT WILLOWS WATERLINE REPLACEMENT PROJECT

It is recommended that the Board adopt Resolution 2020-20 recommending approval of a Notice of Exemption determination under the California Environmental Quality Act (CEQA) Guidelines and direct the General Manager to sign the attached Notice of Exemption and file the same with the Riverside County Clerk.

District staff has identified replacing approximately 7,600 lineal feet of 8-inch pipeline and support facilities to continue delivering potable water to the Desert Willow mobile home park neighborhood. The project may include re-paving the local neighborhood streets within the same pipeline alignment.

ACCEPTANCE OF THE CONSTRUCTION OF WELL 27 AND 31 DRYWELLS PROJECT

It is recommended to accept the Construction of Well 27 and 31 Drywells Project as complete and authorize the release of retention money held for Weka, Inc., in the amount of \$13,067.72, thirty-five days after filing the Notice of Completion (NOC).

On February 18, 2020, the Board approved the construction contract with Weka, Inc. for the construction of the Well 27 & 31 Drywells Project. This project included the construction of drywells and associated HDPE drain piping, and modifications to the existing well discharge piping and appurtenances.

CONTRACT AGREEMENT WITH FORSHOCK FOR UPGRADES AND ENHANCEMENTS TO THE SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM FOR WATER AND WASTEWATER

It is recommended to authorize the General Manager to approve a contract agreement with Forshock for upgrades and enhancements to the District's Water and Sewer SCADA Systems, for a not to exceed amount of \$378,163.18, plus a 10% contingency (total of \$415,979), augment the capital budget for job No. 11617 in the amount of \$21,630.00, and to do all things necessary to complete the project.

The District currently utilizes a SCADA system to operate and control the potable water system and monitor processes at the Horton Wastewater Treatment Plant (Horton). The potable water system consists of 13 well sites, and 17 reservoir sites for a total of 30 total sites. Staff can turn on and off wells remotely and monitor water levels at all reservoir sites utilizing our SCADA system. The existing software system is outdated and in need of an upgrade along with hardware upgrades to enhance and improve communication. Forshock has been our SCADA system integrator for approximately the past 10 years. Forshock has been able to keep the District operating on a District-owned network which connects all water sites to the SCADA system. The current upgrade will utilize more efficient and reliable technology while taking advantage of any cost savings that may be possible through new

innovations in the field of industrial automation. The proposed upgrade will allow for a system that is open, flexible, and allow for interoperability across a variety of hardware, integration services and providers while increasing reliability, functionality, and staff efficiency.

CONTRACT AGREEMENT WITH B-81 PAVING INC. FOR PAVEMENT REPAIRS FOR WATER AND SEWER PROJECTS

It is recommended to authorize the General Manager to approve a contract with B-81 Paving Inc. for the pavement repairs for water and sewer projects, for a not to exceed amount of \$100,000, and to do all things necessary to complete the project.

Staff makes approximately 200 repairs each year to water mains, water services, valves, blow-offs, air-vacs and sewer lines within the District's service area. After repairs are made, District staff installs temporary asphalt patches in place of the sections of pavement that were removed until a permanent patch is completed.

AWARD OF CONTRACT FOR THE CONSTRUCTION FO THE N. INDIAN CANYON DRIVE SEWER CONSTRUCTION PROJECT

It is recommended to authorize the General Manager to award a contract for the construction of the N. Indian Canyon Drive Sewer Construction Project to Downing Construction, Inc., the lowest responsible bidder, in the amount of \$468,307.00 plus a 10% contingency (total \$515,137.70), and to do all things necessary to complete the project.

Riverside County is proceeding with their N. Indian Canyon Widening Project Phase 2 which includes the area bounded by Dillon Road and 18th Avenue in N. Palm Springs. Constructing our sewer project ahead of the widening project will allow the District to save costs on removing and replacing the future asphalt being installed over the location of our 2,408 lineal feet of proposed sewer.

AWARD OF CONTRACT FOR THE WELL FITTING AND SITE WORK FOR NEW WELL 42 PROJECT AND CAPITAL BUDGET AUGMENTATION

It is recommended to authorize the General Manager to award a contract for the Well Fitting and Site Work for New Well 42 Project to Layne Christensen Company, the lowest responsible bidder, in the amount of \$3,494,425.35, plus a 10% contingency (total \$3,843,867.89), augment the capital improvement budget amount to \$4,600,000 for Job No. 11147, and to do all things necessary to complete the project.

The Well 42 plans and specifications originally completed in 2011 were updated to ensure they meet current standards. In addition, Staff secured a floodplain permit with the City, confirming the site will not be impacted by flooding. Lastly, the District completed acquisition of the Project site in October. As such, the project is ready to move forward.

DISCUSSION ITEMS

DISTRICT HOLIDAY SCHEDULE

Discussion on the District's holiday schedule and possible closures.

This year Christmas Eve and New Years Eve fall on a Thursday and the staff is requesting these days off in addition to the Holiday days already observed (Christmas Day & New Year's Day).

MISSION SPRINGS WATER DISTRICT WATER RECLAMATION FACILITY

Mr. Friend provided a brief update to the Board. A written report may also be found in the Board packet.

CONSENT AGENDA

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

Study Session - October 15, 2020

Regular Meeting - October 19, 2020

REGISTER OF DEMANDS

The Register of Demands totaling \$1,312,215.44

REPORTS

MONTHLY REPORTS

PUBLIC RELATIONS REPORT

Ms. Llort provided a brief report to the Board. A full report can be found included with the General Manager's Report.

DIRECTOR'S REPORTS

Director Grasha had no reportable events however commented on a CVWD Board Meeting.

Director Sewell reported he attended the following event; 10/27 DHS State of the City

GENERAL MANAGERS REPORT

In addition to the written report, Mr. Wallum also noted the following;

On Monday, 11/9, WW staff received a call about a sewer back up at 66271 Buena Vista. Collections staff determined that a blockage in our sewer collection system was causing the back-up and used our jet/vacuum truck to clear the blockage. The crew found root balls and pieces of clay pipe along with other debris. After clearing the blockage, staff sent our CCTV camera in for observation and discovered a 15 foot section of pipe was damaged and missing large sections of pipe causing rags and debris to build up and block the flow of sewer. Due to the degree of the damage we quickly contacted two contractors and got informal bids for an emergency repair. Tri-Star Contractors will be on site Friday to make the repairs which includes approx. 15 feet of VCP pipe and two wye lateral connections. Cost for this work is approx. \$22K. Additionally, this morning at approx. 9:30 am, Water Production staff during routine site visit to Well 26 (ID-E) noticed the well making a loud noise that was not normal. We believe there may be an issue with damaged/broken shaft bearings. Well 26 was shut down and Layne Christensen was contacted to come out and assess the problem as an emergency. Well 26 is locked out and tagged until we get a clear understanding of what the problem is. Well 26A is

currently operating and providing water to that system. Once more information is available I will let you know.

DISTRICT COUNSEL COMMENTS

Mr. Pinkney announced closed session on the following item;

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. RIC2003782

(George Padilla and Sharon Moreno vs. Mission Springs Water District).

DIRECTORS' COMMENTS

(Inadvertently skipped)

CLOSED SESSION

REPORT ON ACTION TAKEN DURING CLOSED SESSION

There was no reportable action taken.

ADJOURN

President Wright adjourned this meeting at 5:45 PM

Respectfully submitted,

Arden Wallum

Secretary of the Board of Directors