



BOARD OF DIRECTORS REGULAR BOARD MEETING MINUTES

Monday, November 16, 2020 at 3:00 PM
Via Teleconference – No Live Attendance

CALL TO ORDER

Meeting called to order at 3:00 PM

PLEDGE OF ALLEGIANCE

Led by Vice President Duncan, led in prayer by President Wright.

ROLL CALL

Board Members Present: President Nancy Wright, Vice President Randy Duncan, Director Steve Grasha, Director Russ Martin, Director Ivan Sewell

Staff Present: Arden Wallum, Brian Macy, Amanda Lucas, Danny Friend, Bassam Alzammar, Theresa Murphy, Dori Petee, Victoria Llorca, Oriana Hoffert, Matt McCue, Lisa Pelton, April Scott

Legal Counsel Present: John Pinkney

RULES OF PROCEDURE

Mr. Pinkney, General Counsel, touched on some of the rules that apply to the conduct of the meeting this afternoon. *"First all noticed meetings are conducted using Rosenberg's Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."*

PUBLIC INPUT

No public input

EMPLOYEE RECOGNITION

The Board recognized the following employee anniversaries;

Alex Acevedo	Lead Field Operations Technician	1 Year
Brian Macy	Assistant General Manager	1 Year
Colton Gerdes	Water Production Operator I	1 Year
David Weaver	Collections Lead Operator	1 Year
Juan Hernandez	Water Production & Maintenance Foreperson	1 Year
Marco Perez	Engineering Technician I	1 Year

Tim Owens	Water Production Operator I	2 Years
April Scott	Customer Service Manager	4 Years
Andy Grunnet	Wastewater Treatment Plant Operator II	4 Years
Dori Petee	Executive Assistant	4 Years
Jeff Nutter	Maintenance Superintendent	26 Years

ACTION ITEMS:**RESOLUTION 2020-19 RECOMMENDING APPROVAL OF A NOTICE OF EXEMPTION DETERMINATION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT FOR THE TERRACE RESERVOIRS REHABILITATION AND SITE IMPROVEMENTS PROJECT**

The Board adopted Resolution 2020-19 recommending approval of a Notice of Exemption determination under the California Environmental Quality Act (CEQA) Guidelines and directed the General Manager to sign the attached Notice of Exemption and file the same with the Riverside County Clerk.

Motion made by Director Sewell, Seconded by Director Grasha.

Voting Yea: President Wright, Vice President Duncan, Director Grasha, Director Martin, Director Sewell

RESOLUTION 2020-20 RECOMMENDING APPROVAL OF A NOTICE OF EXEMPTION DETERMINATION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT FOR THE DESERT WILLOWS WATERLINE REPLACEMENT PROJECT

The Board adopted Resolution 2020-20 recommending approval of a Notice of Exemption determination under the California Environmental Quality Act (CEQA) Guidelines and directed the General Manager to sign the attached Notice of Exemption and file the same with the Riverside County Clerk.

Mr. Wallum noted that the Board received the plans for this project prior to the meeting. There was nothing further to add.

Russell Betts made public comment regarding the paving options of this project. He urged the entire street be paved after trenching as opposed to just filling in the trench down the middle of the road.

Motion made by Vice President Duncan, Seconded by Director Sewell.

Voting Yea: President Wright, Vice President Duncan, Director Grasha, Director Martin, Director Sewell

ACCEPTANCE OF THE CONSTRUCTION OF WELL 27 AND 31 DRYWELLS PROJECT

The Board accepted the Construction of Well 27 and 31 Drywells Project as complete and authorized the release of retention money held for Weka, Inc., in the amount of \$13,067.72, thirty-five days after filing the Notice of Completion (NOC).

Motion made by Director Grasha, Seconded by Vice President Duncan.

Voting Yea: President Wright, Vice President Duncan, Director Grasha, Director Martin, Director Sewell

CONTRACT AGREEMENT WITH FORSHOCK FOR UPGRADES AND ENHANCEMENTS TO THE SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM FOR WATER AND WASTEWATER

The Board authorized the General Manager to approve a contract agreement with Forshock for upgrades and enhancements to the District's Water and Sewer SCADA Systems, for a not to exceed amount of \$378,163.18, plus a 10% contingency (total of \$415,979), augment the capital budget for job No. 11617 in the amount of \$21,630.00, and to do all things necessary to complete the project.

Motion made by Vice President Duncan, Seconded by Director Sewell.

Voting Yea: President Wright, Vice President Duncan, Director Grasha, Director Martin, Director Sewell

CONTRACT AGREEMENT WITH B-81 PAVING INC. FOR PAVEMENT REPAIRS FOR WATER AND SEWER PROJECTS

The Board authorized the General Manager to approve a contract with B-81 Paving Inc. for the pavement repairs for water and sewer projects, for a not to exceed amount of \$100,000, and to do all things necessary to complete the project.

Motion made by Director Grasha, Seconded by Vice President Duncan.

Voting Yea: President Wright, Vice President Duncan, Director Grasha, Director Martin, Director Sewell

AWARD OF CONTRACT FOR THE CONSTRUCTION OF THE N. INDIAN CANYON DRIVE SEWER CONSTRUCTION PROJECT

The Board authorized the General Manager to award a contract for the construction of the N. Indian Canyon Drive Sewer Construction Project to Downing Construction, Inc., the lowest responsible bidder, in the amount of \$468,307.00 plus a 10% contingency (total \$515,137.70), and to do all things necessary to complete the project.

Motion made by Director Sewell, Seconded by Vice President Duncan.

Voting Yea: President Wright, Vice President Duncan, Director Grasha, Director Martin, Director Sewell

AWARD OF CONTRACT FOR THE WELL FITTING AND SITE WORK FOR NEW WELL 42 PROJECT AND CAPITAL BUDGET AUGMENTATION

The Board authorized the General Manager to award a contract for the Well Fitting and Site Work for New Well 42 Project to Layne Christensen Company, the lowest responsible bidder, in the amount of \$3,494,425.35, plus a 10% contingency (total \$3,843,867.89), augment the capital improvement budget amount to \$4,600,000 for Job No. 11147, and to do all things necessary to complete the project.

Motion made by Vice President Duncan, Seconded by Director Sewell.

Voting Yea: President Wright, Vice President Duncan, Director Martin, Director Sewell

Voting Nay: Director Grasha

PROFESSIONAL LEGAL CONTRACT WITH COLANTUONO HIGHSMITH WHATLEY, PC

The Board approved the scope of work and proposed contract and authorized the General Manager to accept the contract with Colantuono Highsmith Whatley, PC.

Mr. Pinkney noted this contract is related to the Class Action Lawsuit as part of the defense team.

Motion made by Director Grasha, Seconded by Director Sewell.

Voting Yea: President Wright, Vice President Duncan, Director Grasha, Director Martin, Director Sewell

DISCUSSION ITEMS:

DISTRICT HOLIDAY SCHEDULE

Discussion on the District's holiday schedule and possible closures. The General Manager received a nod of approval to allow the staff off on Christmas Eve and New Year's Eve.

MISSION SPRINGS WATER DISTRICT WATER RECLAMATION FACILITY

Nothing further to add

CONSENT AGENDA:

Director Grasha corrected a comment made in the minutes of the October 15th Study Session and would like them corrected to properly reflect what was stated. The comment noted DWA Tax and it should have said DWA RAC fee. The motion below was made with the corrections to the minutes.

Motion made by Director Grasha, Seconded by Director Sewell.

Voting Yea: President Wright, Vice President Duncan, Director Grasha, Director Martin, Director Sewell

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

Study Session - October 15, 2020

Regular Meeting - October 19, 2020

REGISTER OF DEMANDS

The Register of Demands totaling \$1,312,215.44

REPORTS:**MONTHLY REPORTS**

Nothing further to add.

PUBLIC RELATIONS REPORT

Nothing further to add.

DIRECTOR'S REPORTS

Director Martin reported he attended the following events; 10/8 DVBA Board Meeting, 10/19 & 10/20 Tribal Water Conference, 10/6 DHS City Council Meeting, 10/8 DVBA General Membership Meeting, 10/20 DHS City Council Meeting, 10/22 DVBA Public Officials Meeting, 10/27 DHS State of the City, 10/26 Cabot's Board Meeting, 10/28 San Geronio Pass Regional Water Alliance Meeting

Vice President Duncan reported he attend the following events; 10/13 CVWD Board Meeting, 10/20 DWA Board Meeting, 10/27 CVWD Board Meeting

GENERAL MANAGERS REPORT

Nothing further to add. Mr. Wallum announced closed session.

DISTRICT COUNSEL COMMENTS**DIRECTORS' COMMENTS**

Director Sewell requested an update to the 2017 Strategic Plan.

President Wright commented on the new Agenda format. She also announced the DHS High School Groundwater Guardian Team is celebrating 20 years.

CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION

pursuant to Government Code Section 54956.9(d)(1).

One Case: Case No. PSC 1600676

(Mission Springs Water District vs. Desert Water Agency)

REPORT ON ACTION TAKEN DURING CLOSED SESSION

No reportable action

ADJOURN

President Wright adjourned the meeting at 5:05 PM

Respectfully submitted,

Arden Wallum
Secretary of the Board of Directors