

# AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETINGS

MEETING DATE(S): DECEMBER 9 & 16, 2024

FROM: ERIC WECK P.E., ENGINEERING MANAGER

FOR: ACTION X DIRECTION \_\_\_\_\_ INFORMATION \_\_\_\_\_



## BOARD ACCEPTANCE OF COST PROPOSAL FOR ACCESS CONTROL SYSTEM OF THE NANCY WRIGHT REGIONAL WASTEWATER RECLAMATION FACILITY

### STAFF RECOMMENDATION

Authorize the General Manager to execute a contract with HCI Systems, Inc. for the Access Control System in the amount of \$89,581.00 plus a 10% contingency (total \$98,539.10) for the Nancy Wright Regional Wastewater Reclamation Facility and authorize the General Manager to do all things necessary to complete the project.

### SUMMARY

On October 18 2021, the Board of Directors awarded the construction of the Nancy Wright Regional Wastewater Reclamation Facility (NWRWRF) to J.F. Shea, Inc. Between the Board approval of the construction contract and the present time, the NWRWRF has been under construction and is nearing completion. The final portion of work involves the installation of access control systems (electronic locks) at the facility. In October 2024, MSWD reached out to HCI Systems (HCI) to complete the access control portion of the overall project. The quote provided by HCI Systems equates to \$89,581.00, and is reimbursable under the funding agreement for the grant with the State Water Board.

### ANALYSIS

When the NWRWRF was scoped and advertised for construction, the scope of work included a lump sum amount for site security and access control for the new facility. At the time, MSWD was undecided on the type of access control system to be implemented, and ultimately settled on using JF Shea's subcontractor Baker to procure and install the access control system. On October 19, 2023, a Contract Change Order was approved that allowed Baker to procure and install the access control systems. However, Baker was unable to secure the access control system since Baker was not a licensed distributor for the materials for the region and unable to become one in time. As a result, MSWD reached out to HCI Systems for a quote because HCI was a recommended service provider by Motorola/Avigilon, the manufacturer of the security camera system, and they were familiar with the project as they helped develop the plan for the camera and access control systems.

FINANCIAL DATA		
Cost Associated with this action:	\$98,539.10	
Current FY cost:	\$98,539.10	
Future FY cost:	\$0	
Is it covered in current year budget:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, year needed:	FY24/25	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	301-Wastewater	
BID/Job#	11424	
Current BID/Job balance	\$1,621,454	
Balance remaining if approved:	\$1,522,915	

### FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

This action is consistent with Strategic Plan Smart Goal 4.3, Maintain and renew assets while facilitating strategic Capital Improvements. The costs for the installation of the access control system is reimbursable through the State Water Board grant. The quote received from HCI Systems was \$89,581.00.

### ATTACHMENTS

Cost Proposal from HCI Systems, Inc.