

**AGENDA STAFF REPORT**  
**REGULAR BOARD MEETINGS OF JANUARY 14 & 18, 2021**

**FROM:** General Manager Arden Wallum  
**BY:** Human Resource Specialist Oriana Hoffert  
**FOR:** ☒ ACTION ☐ Direction ☐ Information

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**RESOLUTION 2021-01**  
**AMENDING RESOLUTION NO. 2020-06; REVISIONS TO MISSION**  
**SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS**

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**STAFF RECOMMENDATION**

It is recommended to approve Resolution 2021-01, revising Rule 1 A 1 of the Mission Springs Water District Personnel Rules and Regulations to add the phrase "*Pursuant to Water Code Sections 30580 and 30581*" to the beginning of the first sentence of that section, so that the complete, revised rule states:

Pursuant to Water Code Sections 30580 and 30581, the General Manager is to manage the day-to-day operations of the District. The Board holds the General Manager accountable for the effective operational management of the District.

**SUMMARY**

On December 17, 2020, the MSWD Board of Directors (Board) approved revisions made to MSWD Personnel Rules and Regulations to bring MSWD's employment policies into compliance with new employment laws taking effect in 2021. One of the revisions approved was the addition of Rule 1 A 1, which currently states:

The General Manager is to manage the day-to-day operations of the District. The Board holds the General Manager accountable for the effective operational management of the District.

Revising Rule 1 A 1 to add the phrase "*Pursuant to Water Code Sections 30580 and 30581*" provides a statutory reference and clarifies the basis for the powers and duties of the general manager as set forth in greater detail in the Water Code.

The proposed revision is a ministerial change meant only for clarification. It would not substantively alter any personnel policy.

**FISCAL IMPACT**

None

**ATTACHMENTS**

Resolution 2021-1  
Employee Handbook