



BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, December 21, 2020 at 3:00 PM
Via Teleconference – No Live Attendance

NOTICE IS HEREBY GIVEN MISSION SPRINGS WATER DISTRICT BOARD MEETINGS WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20 IN AN EFFORT TO PROTECT THE PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS). THE PUBLIC MAY ATTEND AND PARTICIPATE TELEPHONICALLY AS THERE WILL BE NO PUBLIC LOCATION FOR ATTENDING IN PERSON. THE AUDIO/VIDEO RECORDING OF THESE MEETINGS MAY BE POSTED TO THE MSWD WEBPAGE FOLLOWING THE MEETING.

THE PUBLIC MAY SUBMIT ANY COMMENTS ADDRESSING ITEMS BELOW BY EMAILING DPETEE@MSWD.ORG PRIOR TO THE START OF THE MEETING.

CALL-IN NUMBER FOR BOARD MEMBERS AND PUBLIC (AUDIO ONLY):

1(623) 404-9000

Meeting ID: 659 010 3494

PUBLIC WISHING TO CONNECT TO THIS MEETING VIA VIDEO MAY CONTACT DORI PETEE AT DPETEE@MSWD.ORG OR (760) 660-4403 FOR INSTRUCTIONS.

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

CALL TO ORDER

President Wright called this meeting to order at 3:01 PM

PLEDGE OF ALLEGIANCE

President Wright led the pledge and prayer.

ROLL CALL

Board Members Present: President Nancy Wright, Vice President Randy Duncan, Director Steve Grasha, Director Russ Martin, Director Ivan Sewell

Staff Present: Wallum, Petee, Friend, Llort, Macy, Scott, Alzammar, Ceja, Lucas, McCue

Legal Counsel Present: John Pinkney

RULES OF PROCEDURE

Rules of Procedure were ready by General Counsel, John Pinkney.

First all noticed meetings are conducted using Rosenberg's Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks

should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."

PUBLIC INPUT

Councilwoman Jan Pye congratulated the newly elected Board.

EMPLOYEE RECOGNITION

A. HUMAN RESOURCES REPORT

The Board acknowledged the following employee anniversaries;
Rolando Jimenez, Water Production Operator II for 17 Years of service and Amanda Lucas, Administrative Assistant for 4 Years of service.

ACTION ITEMS

2. RESOLUTION NO. 2020-21 AMENDING RESOLUTION NO. 2020-06; REVISIONS TO MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS

The Board adopted Resolution No. 2020-21 providing for the revisions to Mission Springs Water District Personnel Rules and Regulations.

HR Coordinator, Oriana Hoffert, confirmed the minor change made at the Study Session, she noted that based on the feedback provided at the Study Session to remove the word "unlawful", so now, the rule 33a is to read "the District is committed to providing a workplace free of harassment."

Motion made by Director Martin, Seconded by Vice President Duncan.

Voting Yea: President Wright, Vice President Duncan, Director Grasha, Director Martin, Director Sewell

3. ANNUAL REPORT OF CAPACITY FEES AND RELATED CAPITAL EXPENDITURES

The Board of Directors accepted the annual report of capacity fees and related expenditures as submitted.

Motion made by Director Martin, Seconded by Vice President Duncan.

Voting Yea: President Wright, Vice President Duncan, Director Grasha, Director Martin, Director Sewell

4. ELECTION OF OFFICERS FOR 2021

President Wright opened the floor to nominations for President for the term ending December 2021. Director Martin nominated Director Wright for President; Director Wright accepted the nomination. There were no further nominations for President. A roll call vote was taken and by a vote of 5-0 Nancy Wright was elected president for the term ending December 2021.

President Wright called for nominations for Vice President for the term ending December 2021. Vice President Duncan nominated Director Martin for Vice President; Director Martin accepted the nomination. There were no further nominations for Vice President. A roll call vote was taken and by a vote of 5-0 Russ Martin was elected Vice-President for the term ending December 2021.

DISCUSSION ITEMS

5. MISSION SPRINGS WATER DISTRICT REGIONAL WATER RECLAMATION FACILITY

Nothing further to add.

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

Motion made by Director Martin, Seconded by Vice President Duncan.

Voting Yea: President Wright, Vice President Duncan, Director Grasha, Director Martin, Director Sewell

6. APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

Study Session - November 12, 2020

Regular Meeting - November 16, 2020

7. REGISTER OF DEMANDS

The Register of Demands totaling \$1,700,663.47

8. 2021 BOARD OF DIRECTORS MEETING SCHEDULE

9. MAKE THE CONNECTION FINANCIAL ASSISTANCE PROGRAM APPROVAL

The following have submitted an application for a non-transferable lien agreement to connect to the sewer system:

10373 Palm Drive \$4,050.00

10646 Sunset Ave \$3,465.00

CORRESPONDENCE

10. THANK YOU LETTER FROM FOOD NOW

DIRECTOR'S REPORTS

11. EVENTS & DIRECTOR'S REPORTS

Director Martin reported he attended the following event; 11/12 CVAG Conservation Committee Meeting, 11/19 Tribal Authority Board Meeting, 11/23 Cabot's Board Meeting,

11/30 Cabot's Water Tasting, 11/3 RivCo Board Of Supervisors Meeting, 11/5 DVBA Legislative Forum, 11/17 DHS City Council Meeting.

Vice President Duncan reported he attended the following event; 11/3 DWA Board Meeting.

President Duncan reported she attended the following event; 11/30 JPIA Board Meeting.

REPORTS

12. GENERAL MANAGERS REPORT

Mr. Wallum congratulated President Wright and New Vice President Martin. He also gave a brief COVID-19 update; three MSWD employees tested positive over the weekend. The staff is adjusting to having these employees out.

13. FINANCIAL REPORT

Nothing further to add.

14. DISTRICT COUNSEL REPORT

Nothing further to add.

DIRECTOR'S COMMENTS

Director Grasha commented on the tax bill for a property in DHS, with regards to fees paid to MSWD. He also commented on the issue of subsidence. Lastly, he wished everyone a Happy Holiday.

Director Martin gave kudos to President Wright and Vice President Duncan for their leadership this past year.

Director Sewell wished everyone a Happy and Safe Holiday. He also wished the employees affected by COVID, well wishes.

President Wright wished all a Happy and Safe Holiday.

ADJOURN

President Wright adjourned this meeting at 3:53 PM

Respectfully submitted,

Arden Wallum
Secretary of the Board of Directors