

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETINGS

MEETING DATE(S): FEBRUARY 15 & 20, 2024

FROM: ARTURO CEJA, DIRECTOR OF FINANCE

FOR: ACTION X DIRECTION INFORMATION



AWARD OF CONTRACT AGREEMENT FOR THE COMPLETE DEPLOYMENT OF ARCGIS ENTERPRISE, UTILITY NETWORK, AND CITYWORKS TO TIMMONS GROUP

STAFF RECOMMENDATION

Authorize the General Manager to execute a contract agreement for the Complete Deployment of ArcGIS Enterprise, Utility Network, and Cityworks (the Project) in the amount of \$849,596.00, plus a 10% contingency for a total of \$934,555.60 to Timmons Group and authorize the General Manager to do all things necessary to complete the project.

SUMMARY

Staff need assistance to organize, track and complete scheduled maintenance on new and aging infrastructure such as valves, meters, pumps, motors, and tanks. In addition, as the State continues to require additional data and information to be provided, logged, and sampled with precise accuracy of locations, it is imperative that staff be able to easily collect and enter information into one system. This project requires an accumulation of current data to create the database, combined with a Geographic Information System and a cloud network that will allow staff access to the database when needed.

ANALYSIS

On October 26, 2023, staff advertised a request for proposals for the complete deployment of the Project through PlanetBids. The District received four proposals and Timmons Group was rated as the best company to provide these services. Attached is the proposal evaluation summary for all companies and the proposals from the top two rated companies.

FISCAL IMPACT

The cost for the Project services will be covered by the approved FY 2023/24 operating budget. The proposed cost is a combination of fixed and hourly fees, staff determined the total cost of \$849,596.00 with a 10% contingency of \$84,959.60 for the contract period.

ATTACHMENTS

- Proposal Evaluation Form
- Contract Agreement
- Timmons Group Proposal
- Axim Geospatial Proposal
- Timmons Group Cost Proposal

FINANCIAL DATA		
Cost Associated with this action:	\$934,555.60	
Current FY cost:	\$300,000.00	
Future FY cost:	\$634,555.60	
Is it covered in current year budget:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
If yes, year needed:	FY 2024/25	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	Operating	
BID/Job#	669	
Current BID/Job balance	\$300,000	
Balance remaining if approved:	\$300,000	