

AGENDA STAFF REPORT

MEETING NAME: BOARD OF DIRECTORS REGULAR MEETING

MEETING DATE(S): JULY 11 & JULY 15, 2024



FROM: ERIC WECK, P.E., ENGINEERING MANAGER

FOR: ACTION X DIRECTION INFORMATION

CONTRACT AGREEMENTS WITH TKE ENGINEERING, INC. FOR ON-CALL PROFESSIONAL GENERAL ENGINEERING SERVICES

STAFF RECOMMENDATION

Authorize the General Manager to execute three contract agreements with TKE Engineering, Inc. for On-Call Professional General Engineering Services in the total amount of \$415,000.00 for FY2024-25.

SUMMARY

The District continues to use outside engineering consultant(s) on an as-needed basis to assist staff with District project and construction management, project design, development projects, plan and document review, special projects, and with future planning of District facilities. For FY2024-25, MSWD anticipates utilizing TKE Engineering, Inc. (TKE) for water resource activities (CVRWMG, SGMA, SNMP, Water/Wastewater Master Plans Update, et. al.), project design (GQPP Areas A & G, M-2, & D-3), and construction inspection services. The three contract agreements will be \$170,000.00 for On-Call Professional General Engineering Services, \$180,000.00 for General Engineering Services - Project Viento Construction Inspection Services, and \$65,000.00 for General Engineering Services - PODS Storage Construction Inspection Services.

ANALYSIS

On March 14, 2023, staff issued a Request for Qualifications/Proposal for On-Call Professional General Engineering Services with TKE as one of the fifteen respondents. The proposals were evaluated by three MSWD staff members and TKE was selected as one of the top respondents. The top respondents were given the opportunity to propose on the construction inspection services for the Project Viento and PODS Storage projects. Based on the merits of the proposal and cost, TKE was selected for each project. These agreements do not include projects which TKE is providing services under separate agreements such as the construction management services for the RWRF, Conveyance Line, and Area M-2.

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

The \$170,000.00 for On-Call Professional General Engineering Services has been included in the FY2024-25 Operating Budget under a variety of line items within the Water and Sewer Funds. The \$240,000.00 for Construction Inspection Services are specific to Project Viento and PODS Storage projects and will be reimbursed by the developer. This action is consistent with Strategic Plan Smart Goal 4.5- Ensure the District is prepared to react to manmade and natural emergencies.

ATTACHMENTS

TKE Engineering, Inc. Contract Agreements (On-Call, Project Viento, PODS Storage)

FINANCIAL DATA		
Cost Associated with this action:	\$415,000.00	
Current FY cost:	\$415,000.00	
Future FY cost:	\$0.00	
Is it covered in current year budget:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, year needed:	NA	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	Various	
BID/Job#	Various	
Current BID/Job balance	Various	
Balance remaining if approved:	\$415,000.00	