

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETING

MEETING DATE(S): SEPTEMBER 12 & 16, 2024

FROM: DANNY FRIEND, DIRECTOR OF OPERATIONS

FOR: ACTION X DIRECTION _____ INFORMATION _____



RESOLUTION 2024-25: DESIGNATION OF MISSION SPRINGS WATER DISTRICT POSITIONS AUTHORIZED TO APPLY FOR FEDERAL DISASTER ASSISTANCE ON BEHALF OF THE DISTRICT

STAFF RECOMMENDATION

Adopt Resolution 2024-25 authorizing the following positions within Mission Springs Water District to apply for federal disaster assistance on behalf of the District: General Manager, Assistant General Manager, Director of Finance, Director of Operations.

SUMMARY

The District applied for disaster relief assistance in the amount of \$58,402.14 through a subrecipient grant from CalOES in 2020 to support recovery efforts in response to COVID-19. One of the requirements of the grant is to provide a list of authorized agents (positions) that are allowed to apply for this aid on behalf of MSWD.

ANALYSIS

CalOES requires that the governing body of applicant organizations pass a resolution designating which positions within the organization are authorized to apply for disaster assistance aid on its behalf. This resolution ensures that only specified individuals can represent the District in the application process, streamlining the process and maintaining accountability. By clearly defining these roles, the District can effectively manage its disaster aid requests and ensure that applications are submitted by individuals with the proper authority.

| FINANCIAL DATA | | |
|---|---|--|
| Cost Associated with this action: | \$0 | |
| Current FY cost: | \$0 | |
| Future FY cost: | \$0 | |
| Is it covered in current year budget: | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| Budget adjustment needed: | YES <input type="checkbox"/> | NO <input checked="" type="checkbox"/> |
| If yes, year needed: | N/A | |
| All previous contracts including dates, amounts and board approvals are attached or have been made available. | | |
| FUNDING SOURCES | | |
| Source of funds: | N/A | |
| BID/Job# | N/A | |
| Current BID/Job balance | N/A | |
| Balance remaining if approved: | N/A | |

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

Passing the resolution to designate authorized positions has no fiscal impact. However, if the resolution is not passed, the District would forfeit \$58,402.14 in assistance funding. This action aligns with Strategic Plan Smart Goal 3.2 - Control Costs and Manage Debt Responsibly, and Key Success Measure 4 - Limit the Impact of Unexpected Expenditures.

ATTACHMENTS

Resolution 2024-25

CalOES List of Authorized Agents Form