

## RESOLUTION NO. 2023-12

### A RESOLUTION OF THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT ADOPTING THE OPERATING AND CAPITAL BUDGETS FOR FISCAL YEAR 2023-2024 AND ESTABLISHING CONTROLS ON CHANGES IN APPROPRIATIONS FOR THE VARIOUS FUNDS

**WHEREAS**, the Board of Directors of the Mission Springs Water District has reviewed a preliminary budget for FY 2023-2024 and has made any desired changes therein; and

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** by the Board of Directors of Mission Springs Water District as follows:

**Section 1:** That the Board of Directors approves and adopts the operating budget for the fiscal year beginning July 1, 2023, and ending June 30, 2024, as presented in "Departmental Budgets."

**Section 2:** That the Board of Directors approves and adopts the capital budget presented in the attached "Capital Budget and Continuing Appropriations" for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

**Section 3:** That the following controls are hereby placed on the use and transfer of budgeted funds:

- a. The General Manager is responsible for keeping expenditures within budget allocations for positions, salaries, operational expenses and capital acquisitions and may adopt budget policies as necessary to carry out that responsibility. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board or General Manager as described herein.
- b. The General Manager may exercise discretion in administration of the budget to respond to changed circumstances, provided that any single modification in excess of \$50,000 shall require approval by the Board.
- c. The Department Heads may exercise discretion in administration of the budget within a single department to respond to changed circumstances, provided that any single modification in excess of \$5,000 shall require approval by the General Manager.
- d. No transfers will be made between the operational and capital budgets.
- e. Except as provided by Section 3(b) herein, the Board must authorize any increase in the overall operating budget, capital budget, salary budget, and number of authorized permanent personnel positions above the level identified in the final operating and capital budget. The General Manager may authorize the hiring of temporary or part-time staff as necessary, within the limits imposed by the available funds in the operating and capital budget.

**Section 4:** That authorization is made for any carry over or continuing appropriations for the capital budget.

**Section 5:** That the Secretary is authorized and directed to forward a certified copy of this Resolution to the Riverside County Auditor.

**ADOPTED** this 19<sup>th</sup> day of June 2023, by the following vote:

Ayes:  
Noes:  
Abstain:  
Absent:

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Russ Martin  
President of Mission Springs Water District  
and its Board of Directors

ATTEST:

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Arden Wallum  
Secretary of Mission Springs Water District  
and its Board of Directors

**CERTIFICATION OF ADOPTION**

STATE OF CALIFORNIA     )  
  )  
COUNTY OF RIVERSIDE    )

I, Arden Wallum, Secretary of the Board of Directors of Mission Springs Water District, certify that the foregoing is a full, true and correct copy of Resolution No. **2023-12** which was adopted by the Board of Directors of said District at its regular meeting held June 19, 2023.

It has not been amended or repealed.

Dated:

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Arden Wallum  
Secretary of Mission Springs Water District  
and its Board of Directors