

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETINGS

MEETING DATE(S): OCTOBER 17 & 21, 2024

FROM: ERIC WECK, P.E., ENGINEERING MANAGER

FOR: ACTION X DIRECTION _____ INFORMATION _____



AWARD OF CONTRACT TO MISSION CONSULTING SERVICES FOR PROFESSIONAL ENGINEERING SERVICES TO PROVIDE WATER SYSTEM AND WASTEWATER SYSTEM MODEL MAINTENANCE AND ON CALL CONSULTING SERVICES

STAFF RECOMMENDATION

Authorize the General Manager to execute a contract with Mission Consulting Services for a not to exceed amount of \$75,000 for Professional Engineering Services to Provide Water System and Wastewater System Model Maintenance and On Call Consulting Services.

SUMMARY

On January 26, 2024, Mission Springs Water District entered into an agreement to complete the Water System and Wastewater System Comprehensive Master Plan Updates with Mission Consulting Services (MCS). Since that time, MCS has provided staff with revisions and is working on updating the Water and Wastewater Comprehensive Master Plan Updates. MSWD wishes to continue to retain MCS Consulting to provide the water and sewer computer model updates and maintenance as new developments are entitled and constructed that affect the District's water and wastewater systems.

ANALYSIS

Other services will include performing computer water modeling analysis for as occasional 'what if' scenarios to optimize the water and sewer systems, as well as determining expected impacts to the water and sewer systems by modeling proposed developments in the entitlement process.

FISCAL IMPACT & STRATEGIC PLAN

IMPLEMENTATION

Costs for MCS Consulting Services will be paid for by fees applied to fire flow requests, and BID 824 (Engineering Budget), and various Capital Improvement Projects. This action is consistent with Strategic Plan Goal 4.2, Update Existing Water and Wastewater Master Plans by conducting a financial and operational analysis of the impact of future residential and commercial development based on the City's General Plans.

ATTACHMENTS

Original Contract
On Call Contract

FINANCIAL DATA		
Cost Associated with this action:	\$75,000	
Current FY cost:	\$40,000	
Future FY cost:	\$35,000	
Is it covered in current year budget:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, year needed:	FY24/25	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	Developer & Capital Improvement	
BID/Job#	Various	
Current BID/Job balance	Various	
Balance remaining if approved:	\$75,000	