

# AGENDA STAFF REPORT



**MEETING NAME:** REGULAR BOARD MEETING  
**MEETING**

**DATE(S):** JUNE 16 & 20, 2022

**FROM:** Brian Macy – Assistant General Manager

**FOR:** ACTION  X  DIRECTION      INFORMATION    

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**FIRST SUPPLEMENT TO THE  
MEMORANDUM OF UNDERSTANDING REGARDING COLLABORATION ON THE  
COACHELLA VALLEY SALT AND NUTRIENT MANAGEMENT PLAN**

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## **STAFF RECOMMENDATION**

Authorize the General Manager to execute the First Supplement to the Memorandum of Understanding (MOU) with the Coachella Valley Salt and Nutrient Management Plan (CV-SNMP) Agencies regarding collaboration and cost sharing on the CV-SNMP Update and creating a project in the amount of \$400,000.

## **SUMMARY**

On November 5, 2020 the CV-SNMP Agencies (including City of Palm Springs, Coachella Valley Water District (CVWD), City of Coachella, Desert Water Agency, Indio Water Authority, Mission Springs Water District (MSWD), Myoma Dunes Mutual Water Company, and Valley Sanitary District) entered into an MOU to collaborate on the development of a workplan to update the CV-SNMP and on subsequent work that may arise from the CV-SNMP Development Workplan and Groundwater Monitoring Program Workplan. Following the Regional Water Board's approval of the CV-SNMP Development Workplan on October 4, 2021, the CV-SNMP Agencies selected West Yost Associates, Inc. (West Yost) through a competitive process to implement the Development Workplan (i.e. prepare the CV-SNMP Update). West Yost's proposal to prepare the CV-SNMP Update includes a total not to exceed fee of \$2,684,212, inclusive of a 5% contingency. The CV-SNMP Agencies intend to have CVWD contract directly with West Yost and CVWD received their Board's approval for contracting and this First Supplement to the MOU in May 2022. The First Supplement to the MOU includes a mutually agreed upon cost share schedule to implement the Development Workplan. Said cost share is based on several weighted factors, including if an agency is a state water contractor that imports water to the basin, if an agency produces recycled water, participation in a SGMA Alternative Plan(s), and the number of water and sewer connection for each agency. The CV-SNMP Agencies are also actively pursuing grant funding opportunities to help offset project costs.

## **ANALYSIS**

Per the First Supplement to the MOU, MSWD's share of the consultant costs for implementing the Development Workplan are approximately 7.8% of West Yost's total not to exceed fee, or \$209,611.78. Development Workplan implementation will occur over the next 5-years, which equates to an average annual cost for the plan only of \$41,922. If the CV-SNMP Agencies are successful in receiving grant funding, the cost share will be lowered accordingly.

## **FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION**

The fiscal impact may be as much as \$400,000 over the 5-year period, including consultant and staff time and depending on grant funding award. The CV-SNMP Update is consistent with the 2017 Strategic Plan Strategic Goal # 1 – Water Supply (No. 2, Priority A).

## **ATTACHMENTS**

West Yost's CV-SNMP Update Proposal  
CV-SNMP MOU First Supplement Final