



BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, August 17, 2023 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

CALL TO ORDER

President Martin called the meeting to order at 3:00 PM

ROLL CALL

BOARD MEMBERS PRESENT: President Russ Martin, Vice President Ivan Sewell, Director Robert Griffith
Director Amber Duff, Director Ted Mayrhofen

STAFF MEMBERS PRESENT: Brian Macy, Marion Champion, Oriana Hoffert, Arturo Ceja, Dori Petee,
Amanda Lucas, Rachel Pust, April Scott, Eric Weck

RULES OF PROCEDURE

Rules of Procedure were read by General Counsel, John Pinkney.

All noticed meetings are conducted using Rosenberg's Rules of Order as a procedural guideline. Directors should refrain from responding directly to public comments at meetings of the Board. The Board President will refer matters raised during public comment to the General Manager for follow-up when appropriate. Occasionally, a prompt response may be offered when an obvious answer resolution is available provided this is done in compliance with the Brown Act. Directors should refrain from debating or making decisions in response to public comments. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No person shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once about any one subject until every other member on the Board wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."

PUBLIC INPUT

No public input

EMPLOYEE RECOGNITION

HUMAN RESOURCES REPORT

This item will be acknowledged on Monday.

ACTION ITEMS

RESOLUTION 2023-16 ~ AMENDING RESOLUTION 2023-05 ~ REVISIONS TO MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS

It is recommended to adopt Resolution 2023-16 providing for the revisions to Mission Springs Water District Personnel Rules and Regulations.

Oriana Hoffert was experiencing technical difficulties. While that was resolved the Board took the next item.

Once the technical difficulties were resolved, Ms. Hoffert presented the amended revisions to the District Personnel Rules and Regulations.

ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 9 ELECTION

It is recommended to either concur with the Region 9 Nominating Committee's recommended slate of officers for the 2024-2025 term, or concur on the individual candidates for Chair, Vice Chair and five (5) Board Members, and direct the Board President to submit the ballot.

The Board wishes to vote for individual candidates as opposed to going with the recommended slate. There was a brief discussion on candidates.

RESOLUTION 2023-19 ~ APPOINTING INTERIM GENERAL MANAGER, BRIAN MACY AS SECRETARY OF THE BOARD OF DIRECTORS

It is recommended to approve Resolution 2023-19, appointing Brian Macy Secretary of the Board of Directors and rescind Resolution 2006-27.

There was no discussion on this item.

DISCUSSION ITEMS

STRATEGIC PLAN REVIEW AND DIRECTION

Marion Champion reviewed the discussions from the workshop last week and shared them with the Board. She also included a reference packet for each of the three firms. There was a lengthy discussion about the process and direction.

NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE

Steve Ledbetter of TKE shared a construction update to the Board.

CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE

Alvin Flores of Ruhnau Clarke gave an update to the Board. Moving forward, Mr. Flores will be the Project lead with Eric Weck (Engineering Manager) assisting. The Board is considering new locations for this project, due to the environmental issues at the previous location. Mr. Flores presented new layouts and cost updates to the existing design at the newly proposed location.

ENERGY CONSERVATION AND EFFICIENCY SERVICE PLAN UPDATE - ENGIE SERVICES U.S.

This update/presentation will take place on Monday.

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

President Martin instructed the Board to review the items below for a vote on Monday.

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

July 13, 2023 - Study Session

July 17, 2023 - Board Meeting

July 25, 2023 - MSWD/DWA Joint Meeting

REGISTER OF DEMANDS

The register of demands totaling \$7,225,939.90

REPORTS

DIRECTOR'S REPORTS

All reports will be given on Monday.

GENERAL MANAGER'S REPORT

This report will be given on Monday.

Included in this report are the following oral reports:

- A. Finance Report
- B. Public Affairs Report

COMMENTS

DISTRICT COUNSEL COMMENTS

Mr. Pinkney announced closed session for Monday and listed various tasks performed on behalf of the District.

ADJOURN

With no further business, President Martin adjourned the meeting at 4:44 PM

Respectfully,

Dori Petee
Executive Assistant