

AGENDA STAFF REPORT



MEETING NAME: REGULAR BOARD MEETINGS

MEETING DATE(S): SEPTEMBER 14 & 18, 2023

FROM: BRIAN MACY, INTERIM GENERAL MANAGER

FOR: ACTION X DIRECTION INFORMATION

AWARD OF CONTRACT AGREEMENT FOR THE SUPPLEMENTAL ENVIRONMENTAL PROJECT TO R.E. CHAFFEE CONSTRUCTION, INC.

STAFF RECOMMENDATION

Authorize the Interim General Manager to execute a contract agreement to complete the Supplemental Environmental Project in the amount of \$390,877 plus a 10% contingency for a total of \$429,964.70, to R.E. Chaffee Construction, Inc., and augment the project budget an additional \$250,000 for the cost of construction, and inspection and authorize the Interim General Manager to do all things necessary to complete the project.

SUMMARY

On July 18, 2023, MSWD started the advertising period for the Supplemental Environmental Project to connect 21 properties to MSWD sewers as required by the settlement of an enforcement action with the Colorado River Basin Water Board. On August 17, 2023, three bids were received from Legacy Craft Construction, R.E. Chaffee Construction and Tri-Star Contracting II, Inc.

ANALYSIS

Upon receipt, staff analyzed the bids, submittals, and the contractor’s licenses of each of the bidders. The bid analysis revealed that the apparent lowest bidder at \$351,965.00, Legacy Craft Construction was deemed non-responsive as their bid did not include all the necessary information. The second bidder, RE Chaffee Construction, Inc. is licensed as a Class ‘A’ contractor and capable of performing the necessary work. Staff recommends awarding the SEP Project to RE Chaffee Construction, Inc. in the bid amount of \$390,877.00 plus a 10% contingency for a total of \$429,964.70.

FISCAL IMPACT

The SEP Budget for the 2023/2024 Fiscal Year allows for \$300,000 of project costs. A budget augmentation of \$250,000 is necessary to accommodate the construction costs, site inspections and contingencies for the project. Including the requested budget augmentation, the project budget will be adjusted to \$450,000. The engineer’s construction estimate was \$221,000.

ATTACHMENTS

- Bid Summary
- Bid Analysis

FINANCIAL DATA		
Cost Associated with this action:	\$429,964.70	
Current FY cost:	\$429,964.70	
Future FY cost:	-0-	
Is it covered in current year budget:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
If yes, year needed:	FY2024	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	101/301	
BID/Job#	11732	
Current BID/Job balance	\$216,033.89	
Balance remaining if approved:	\$36,069.19	