



BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, February 16, 2023, at 3:00 PM
Via Teleconference – No Live Attendance

CALL TO ORDER

The President called the meeting to order at 3:00 PM

ROLL CALL

BOARD MEMBERS PRESENT: President Russ Martin, Vice President Ivan Sewell, Director Robert Griffith, Director Amber Duff, Director Ted Mayrhofen

STAFF MEMBERS PRESENT: Arturo Ceja, Lee Boyer, Marion Champion, Amanda Lucas, Danny Friend, Eric Weck, Oriana Hoffert, April Scott, Rachel Pust, Dori Petee, Brian Macy, Arden Wallum

RULES OF PROCEDURE

Rules of Procedure were read by General Counsel, John Pinkney.

All noticed meetings are conducted using Rosenberg’s Rules of Order as a procedural guideline. Directors should refrain from responding directly to public comments at meetings of the Board. The Board President will refer matters raised during public comment to the General Manager for follow-up when appropriate. Occasionally, a prompt response may be offered when an obvious answer resolution is available provided this is done in compliance with the Brown Act. Directors should refrain from debating or making decisions in response to public comments. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No person shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item.”

PUBLIC INPUT

No public Input

EMPLOYEE RECOGNITION

HUMAN RESOURCES REPORT

This item will be fully recognized on Tuesday, February 21, 2023

ACTION ITEMS

WELL 24 ELECTRICAL PANEL REHABILITATION NOTICE OF COMPLETION

It is recommended to accept the Well 24 Electrical Panel Rehabilitation as complete and authorize the release of retention money held for R.I.C Construction Co. Inc., in the amount of \$27,792.31, thirty-five days after filing the Notice of Completion (NOC).

This item is being pulled from this month's agenda.

RESOLUTION 2023-03 - A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT RECOMMENDING APPROVAL OF A NOTICE OF EXEMPTION DETERMINATION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT GUIDELINES FOR WELL 22

It is recommended to adopt Resolution 2023-03, recommending approval of a Notice of Exemption determination under the California Environmental Quality Act (CEQA) Guidelines pursuant to Section 15300 for Well 22 and direct the General Manager to sign the attached Notice of Exemption and file same with the Riverside County Clerk.

Eric Weck presented. Well #22 is an existing well located on the south side of Pierson Boulevard just east of Little Morongo Road. The proposed Well #22 Rehabilitation Project (Project) would include the following activities at the well site: rehabilitation of the existing well casing and pump equipment; installation of new discharge point and appurtenances; installation of new electrical equipment; installation of a new small chlorine building that uses sodium hypochlorite; and related site improvements. All activities will occur within the project site (shown in the attached aerial photograph) or the adjacent disturbed right-of-way. No increase in well capacity and production is proposed relative to the historic production of groundwater at this location.

Presently, staff is developing the project plans, specifications and completing the necessary environmental clearances.

Staff has requested Tom Dodson & Associates (currently on an 'On Call' contract) to complete the necessary environmental compliance and exemptions pursuant to the California Environmental Quality Act for the project. Staff has requested Tom Dodson & Associates (TDA) to evaluate the basis for the District to adopt a Categorical Exemption in compliance with CEQA and to prepare and file a Notice of Exemption. After review by TDA, the project is determined to qualify for a Categorical Exemption under the California Environmental Quality Act Guidelines pursuant to Section 15301, Class I consisting of the operation and maintenance of existing, facilities and mechanical equipment involving little or no expansion of existing use.

APPROVE CHANGE ORDER NO. 2 WITH L.O. LYNCH QUALITY WELLS & PUMPS, INC., FOR ON-CALL WELL AND BOOSTER MAINTENANCE AND REPAIR SERVICES

It is recommended to authorize the General Manager to approve Change Order No. 2 with L.O. Lynch Quality Wells & Pumps, Inc. for the On-Call Well and Booster Maintenance and Repair Services contract. The change order would increase the contract amount by \$400,000 from \$400,000 to a not to exceed amount of \$800,000 and authorize the General Manager to do all things necessary to complete the work.

Mr. Wallum opened by explaining this is not a usual change order, as it may be unusually high compared to others presented to the Board. Danny Friend addressed the details. L.O. Lynch Quality Wells & Pumps,

Inc. was awarded a contract for well and booster maintenance and repair services at the February 22, 2022 Board Meeting. Change Order No. 2 increases the agreement amount and allows staff to continue the repairs at Wells 22 and 33, and Terrace Boosters. The scope of repair work at the various locations are; Well 22 – Chemical rehabilitation, development of the well, and replacement of pump, column piping, shafting, and motor. Well 33 – Installation of new submersible pump and motor, and column assembly. Terrace Boosters – Remove motor and pumps for Boosters 1, 2, 5, & 6 for a full inspection and repairing of the mechanical components

AWARD OF CONTRACT WITH DENALI WATER SOLUTIONS LLC, FOR HAULING OF SUB-CLASS "B" BIO-SOLIDS, GRIT AND SCREENING OFF-SITE.

It is recommended to authorize the General Manager to execute a contract for a not to exceed amount of \$500,000 per year through February 1, 2028, with the option to extend for one (1) additional five (5) year term not to exceed ten (10) years to Denali Water Solutions LLC for the Hauling of Sub-Class “B” Bio-Solids, Grit and Screening Off-site for Landfill or Beneficial Reuse.

On October 7, 2022, MSWD staff released a Request for Proposals on PlanetBids requesting that interested and qualified contractors submit a proposal for hauling and disposal/reuse services for approximately 4,500 wet tons per calendar year, dewatered sub-class “B” secondary sludge (bio-solids), grit and screenings off-site. Additional services include furnishing labor, materials, and equipment to remove, transport and dispose of non-hazardous solids from the HWWTP. On November 14, 2022, MSWD began evaluating proposals from Denali Water Solutions LLC and Ecology Auto Parts, Inc. The proposals were evaluated by three MSWD staff members and were ranked on a 100-point scale. Staff selected the highest scorer Denali Water Solutions LLC.

AFFILIATION LIST UPDATE

President Martin may appoint a Board Member to the position of Planning Commission Observer as the current appointee has resigned from the position.

President Martin appointed Director Duff to the Planning Commission Observer position as Director Mayrhofen has resigned from the position.

DISCUSSION ITEMS

MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE

Update, discussion and possible action (Tuesday 2/21) on the renaming of the facility.

Steve Ledbetter of TKE presented an update to the Board on construction, conveyance line, and grant funding.

CRITICAL SERVICES CENTER AND ADMINISTRATIVE BUILDING UPDATE

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

January 10, 2023 - Special Meeting/Workshop

January 12, 2023 - Study Session

January 17, 2023 - Board Meeting

REGISTER OF DEMANDS

The register of demands totaling \$4,949,870.48

BOARD COMPENSATION

It is recommended to authorize Board compensation for the following:

- Participation in the tour of the East Valley Water District - Date: To be determined

REPORTS

DIRECTOR'S REPORTS

Director Mayrhofen reported he attended the following event: 1/19 Planning Commission Meeting

GENERAL MANAGER'S REPORT

Included in this report are the following oral reports:

A. Financial Report

B. Public Affairs Report

Marion Champion presented a Public Affairs Update

COMMENTS

DISTRICT COUNSEL COMMENTS

No report today and no closed session.

DIRECTOR COMMENTS

Director Mayrhofen expressed that he feels his resignation from Planning Commission was mishandled.

President Martin noted it was a great discussion amongst the Board today during many items on the agenda.

ADJOURN

With no further business, President Martin adjourned the meeting at 3:42 PM

Respectfully,

Arden Wallum
Secretary of the Board of Directors