



BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, March 15, 2021 at 3:00 PM
Via Teleconference – No Live Attendance

CALL TO ORDER

President Wright called the meeting to order at 3:00 P.M.

PLEDGE OF ALLEGIANCE

Led by President Wright

ROLL CALL

BOARD PRESENT: President Nancy Wright, Director Randy Duncan, Director Steve Grasha, Vice President Russ Martin, Director Ivan Sewell

STAFF PRESENT: Arden Wallum, Dori Petee Brian Macy, Matt McCue, Danny Friend, Bassam Alzammar, Victoria Llord, Oriana Hoffert, Lisa Pelton, Amanda Lucas, Arturo Ceja, April Scott

RULES OF PROCEDURE

Rules of Procedure were ready by General Counsel, John Pinkney.

First all noticed meetings are conducted using Rosenberg’s Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item.”

PUBLIC INPUT

No general public comment received.

COVID-19 UPDATE

Riverside County is officially in the Red Tier. Also Water and Sewer employees are now eligible for the vaccine.

EMPLOYEE RECOGNITION

The Board acknowledged the following employees:

ANNIVERSARIES

Mark Vermeer WWTP Operator I - 20 Years, Theresa Murphy Engineering Technician 13 Years

Carol Morin Office Specialist II - 19 Years

CERTIFICATIONS/EDUCATIONAL ACCOMPLISHMENTS

Lisa Pelton Accounting Certificate 5

RESOLUTION 2021-02: ACWA/JPIA EXECUTIVE COMMITTEE ELECTION NOMINATION

The Board adopted Resolution 2021-02, concurring with the nomination of Randall James Reed to the Association of California Water Agencies/Joint Powers Authority Executive Committee.

Motion made by Director Sewell, Seconded by Director Grasha.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

RESOLUTION 2021-03: ACWA/JPIA EXECUTIVE COMMITTEE ELECTION NOMINATION

The Board adopted Resolution 2021-03, concurring with the nomination of Melody A. McDonald to the Association of California Water Agencies/Joint Powers Authority Executive Committee.

Motion made by Vice President Martin, Seconded by Director Duncan.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

RESOLUTION 2021-04 CSDA BOARD OF DIRECTORS CONCURRING NOMINATION FOR JO MACKENZIE, SOUTHERN NETWORK, SEAT A

After a presentation by Jo MacKenzie, The Board adopted Resolution 2021-04, concurring with the nomination of Jo MacKenzie, to the California Special District Association Board of Directors, Seat A.

Motion made by Vice President Martin, Seconded by Director Sewell.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

AWARD OF CONTRACT FOR THE CONSTRUCTION OF HORTON WWTP INFLUENT PUMP STATION ODOR CONTROL SYSTEM AND CAPITAL BUDGET AUGMENTATION

The Board authorized the General Manager to award a contract for the construction of Horton WWTP Influent Pump Station Odor Control System Project to AToM Engineering Construction, Inc. the lowest responsible bidder, in the amount of \$497,398.00 plus a 10% contingency (total \$547,137.80), augment the capital improvement budget amount to \$730,000 for Job No. 11456, and authorize the General Manager to do all things necessary to complete the project.

Mr. Wallum noted that odor control is a substantial item on the capital budget. This process will catch 100% of the odors being omitted.

Motion made by Director Duncan, Seconded by Director Grasha.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

CONTRACT WITH MICHAEL BAKER INTERNATIONAL FOR THE PREPARATION OF WATER AND WASTEWATER SYSTEM MASTER PLAN UPDATES AND CAPITAL BUDGET AUGMENTATION

The Board authorized the General Manager to negotiate and execute a contract with Michael Baker International for an amount not to exceed \$499,027.00 for professional engineering services for the preparation of the Water System and Wastewater System Master Plan Updates, augment the capital improvement budget for the Water Master Plan to \$345,000.00 for Job No. 11347, and to do all things necessary to complete the project.

Mr. Wallum reiterated that this document is very important as it's been over a decade since the last water and sewer master plan. This is the foundation of for our financial master planning.

Motion made by Director Sewell, Seconded by Director Grasha.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE

Nothing further to add.

ADMIN/CORP YARD BUILDING UPDATE

Brian Macy provided an update to the Board. He thanked the Board for the clear direction as staff is now moving forward with a single building for all MSWD staff. Staff is touring other facilities during the month of March as well as looking for Broker services.

CONSENT AGENDA

Approved with corrections:

Motion made by Vice President Martin, Seconded by Director Duncan.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

Study Session - February 11, 2021

Board Meeting - February 16, 2021

REGISTER OF DEMANDS

The register of Demands totaling \$ 1,803,604.21.

DIRECTOR'S REPORTS

UPCOMING EVENTS & DIRECTOR REPORTS

President Wright reported she attended the following event: 2/24 ACWA DC Conference (Virtual)

GENERAL MANAGERS' REPORT

Nothing further to add. Mr. Wallum reiterated that the meter program is complete, shape files and other items being submitted but all meters have been replaced.

Victoria Llord highlighted the Public Affairs report included in the written General Managers Report. CV Water Counts wrapped up the Water Counts Academy, 3 staff members completed the course. The course traditionally wraps up with a facility tour, but in this time of lock down this tour was done virtually. This video was shown and is also viewable on YouTube.

FINANCIAL REPORT

Mr. McCue answered a question posed by Director Sewell at the Study Session, he noted that about 2500 customer accounts (25%) are delinquent.

DISTRICT COUNSEL REPORT

Nothing further to add, no closed session today.

DIRECTOR COMMENTS

Director Grasha urged the Board to do the new building right.

Director Sewell complimented Danny Friend on the assistance he provided last week with a customer call.

Vice President Martin complimented Victoria Llort on the video shown during the General managers report.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION

pursuant to Government Code Section 54956.9(d)(1).

One Case: Case No. PSC 1600676

(Mission Springs Water District vs. Desert Water Agency)

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. RIC2003782

(George Padilla and Sharon Moreno vs. Mission Springs Water District).

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

pursuant to Government Code Section 54956.8 (Property: 7.51 acres at 14866 Palm Drive, Desert Hot Springs). Agency Negotiator: General Manager Arden Wallum. Negotiating Parties: MSWD and Lee Woo Keun & Taik Young/Lee Chang Sun. Under Negotiation: Price and Terms

REPORT ON ACTION TAKEN DURING CLOSED SESSION

No closed session today.

ADJOURN

President Wright adjourned the meeting at 4:11 PM

Respectfully,

Arden Wallum
Secretary of the Board of Directors