

AGENDA STAFF REPORT

MEETING NAME: SPECIAL MEETING (WORKSHOP)

MEETING DATE(S): NOVEMBER 4, 2025

FROM: ERIC WECK, P.E., ENGINEERING MANAGER

FOR: ACTION X DIRECTION _____ INFORMATION _____



CONTRACT AMENDMENT FOR Z&K CONSULTANTS, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR ENERGY CONSERVATION AND EFFICIENCY PLAN (SOLAR PROJECT)

STAFF RECOMMENDATION

Authorize the General Manager to execute a contract amendment with Z&K Consultants in the amount of \$378,470 for a not-to-exceed total contract amount of \$478,470 for construction inspection services for the Mission Springs Water District RES-BCT and Regional Reclamation Facility and Horton Wastewater Treatment Facility Solar Development Project and various other Capital and Development Improvement Projects.

SUMMARY

Earlier this year, District staff solicited for CM and Inspection Services to augment district staff and selected Z&K Consultants for on-call inspection services for several District projects. Most notable are the current Horton Treatment Facility, RES-BCT and the Regional Water Reclamation Facility Solar Development Projects. Likewise, Z&K Consultants are needed to perform standard inspections for ongoing engineering and development improvements and occasionally fill in for engineering staff to perform inspections on Engineering Department led projects.

ANALYSIS

Staff reviewed the remaining time needed to complete the Horton Solar Improvements (currently under construction), as well as the completion of the RES-BCT and the Regional Water Reclamation Facility Solar Development Projects, and upcoming engineering and inspection needs. The additional contract amendment required is \$378,470, for a total not-to-exceed contract amount of \$478,470. The contract amendment with Z&K Consultants will also allow the District to continue inspection and oversight on active construction projects and supplement engineering staff for ongoing inspections.

FINANCIAL DATA

Cost Associated with this action:	\$378,400.00
Current FY cost:	\$378,400.00
Future FY cost:	\$0
Is it covered in current year budget:	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Budget adjustment needed:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
If yes, year needed:	2025/2026
All previous contracts including dates, amounts and board approvals are attached or have been made available.	

FUNDING SOURCES

Source of funds:	201
BID/Job#	11776
Current BID/Job balance:	\$295,154.77
Balance remaining if approved:	\$628,004.77

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

Of the total contract amendment of \$378,470, \$332,850 will be used for inspections of the three solar improvement projects (Job # 11776) which includes a 10% contingency for unanticipated construction issues that arise in the field. The remaining contract amendment amount of \$45,620 is for the Engineering Department to supplement inspection needs for various development and District capital projects. Likewise, as inspection needs may change during construction, staff may elect to reduce the amount of inspection services on an as needed basis. This action is consistent with the Strategic Plan Goal 4.3: Maintaining and renewing assets while facilitating strategic Capital Improvements.

ATTACHMENTS

Professional Services Agreement
Contract Amendment #1 – Z&K Consultants