

REGULAR AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETING
MEETING JULY 14 & 18, 2022
DATE(S):
FROM: DIRECTOR OF FINANCE, ARTURO CEJA
FOR: ACTION X DIRECTION _____ INFORMATION _____



RESOLUTION 2022-19 CONFLICT OF INTEREST CODE UPDATE

STAFF RECOMMENDATION

Adopt Resolution 2022-19 amending the Mission Springs Water District Conflict of Interest Code.

SUMMARY

The Conflict of Interest Code designates which individuals must file a disclosure statement commonly known as the "Form 700" or Statement of Economic Interests.

Because of a recent change in the District's organizational structure and classification plan, staff recommends updating the list of positions in the District's Conflict of Interest Code to change the following names:

FROM _____	TO _____
Program and Public Affairs Associate	Government and Public Affairs Manager
Director of Engineering and Operations	Director of Operations
Associate Engineer	Engineering Manager
Human Resources Specialist	Human Resources Manager
Director of Administrative Services	Director of Finance

Additionally, Field Operations Manager has been omitted as a designated filer. These are the only substantive changes being made at this time. The Assistant General Manager, Legal Counsel, Consultants, General Manager and Board of Directors remains unchanged.

ANALYSIS

The Political Reform Act of 1974 requires local government agencies to review their Conflict of Interest Code biennially to determine if adjustments are needed. Upon the Board's adoption, the Resolution will be forwarded to the office of the Riverside County Clerk of the Board of Supervisors (RCCBS) for approval by the RCCBS. The reports are due no later than October 1 of every even-numbered year.

Previously, the Board adopted Resolution 2020-18 on September 21, 2020, with no substantive changes as recommended by the District Counsel.

FISCAL IMPACT

None

ATTACHMENTS

Resolution 2022-19

Please upload all pertinent attachments using the Municode Meetings ADD ITEM function.