

AGENDA STAFF REPORT



MEETING NAME: REGULAR BOARD MEETINGS
MEETING DATE(S): FEBRUARY 12 & 17, 2026
FROM: DANNY FRIEND – DIRECTOR OF OPERATIONS
FOR: ACTION X DIRECTION _____ INFORMATION _____

APPROVE CONTRACT CHANGE ORDER NO. 1 WITH L.O. LYNCH QUALITY WELLS AND PUMPS, INC., FOR THE ON-CALL WELL AND BOOSTER MAINTENANCE AND REPAIR SERVICES CONTRACT

STAFF RECOMMENDATION

Authorize the General Manager to approve Change Order No. 1 with L.O. Lynch Quality Wells and Pumps, Inc. (LO Lynch) for the On-Call Well and Booster Maintenance and Repair Services contract to complete the projects issued under Task Orders 1 through 5. This change order increases the contract amount by \$957,875.05 (includes a 10% contingency), revising the total from \$150,000 to \$1,107,875.05, and augment the capital budget for Job No. 11899 (Well 27 Repairs) from \$91,000.00 to \$131,800.00.

SUMMARY

L.O. Lynch was engaged under the District’s on-call well and booster maintenance and repair services contract to perform specialized well repair services as needed. During the execution of Task Orders Nos. 1 through 5, field investigations and equipment removal revealed conditions that required more extensive work than initially anticipated. The scope of work under these task orders address repairs at Wells 27, 26A, 22, 30, and 26 and includes the removal and replacement of pumping equipment, downhole inspections, well rehabilitation activities, and associated electrical and mechanical work necessary to return the wells to reliable service. With several wells currently offline, timely action is required to ensure continued reliable water delivery ahead of the warm weather season and increased customer demand. To expedite completion of this work, staff will utilize existing on-call well and booster maintenance contracts. Due to the extent and urgency of these improvements, the required work will exceed the current contract authorization.

ANALYSIS

The repair and rehabilitation work for these wells is critical to prevent water service disruptions and maintain supply. Given the urgent nature of this work and the need for expedited completion, utilizing existing on-call contracts is the most practical and efficient approach. Approving Change Order No. 1 with L.O. Lynch will provide the necessary resources for well rehab and repair work. These actions ensure timely restoration of key water infrastructure and support system reliability ahead of peak seasonal demand.

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

The cost for work authorized under this change order will be covered by the approved fiscal year 2026 capital budget and the requested augmentation. This action aligns with Strategic Plan Goal 4.3 – Maintain and renew assets while facilitating strategic Capital Improvements.

ATTACHMENTS

- Exhibit A: Original Contract Agreement and Change Order No. 1
- Exhibit B: Task Orders: 1 through 5

FINANCIAL DATA		
Cost Associated with this action:	\$957,875.00	
Current FY cost:	\$957,875.00	
Future FY cost:	\$0	
Is it covered in current year budget:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Budget adjustment needed:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
If yes, year needed:	FY2026	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	Capital 201 Fund	
BID/Job#	11899, 11922, 11611, 11886 & 11923	
Current BID/Job balance	\$1,143,968.00	
Balance remaining if approved:	\$186,093.00	