



## BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, February 17, 2022, at 3:00 PM  
Via Teleconference – No Live Attendance

### CALL TO ORDER

President Martin called the meeting to order at 3:00 PM

### ROLL CALL

**BOARD MEMBERS PRESENT:** President Russ Martin, Vice President Nancy Wright, Director Randy Duncan, Director Ivan Sewell, Director Steve Grasha

**STAFF MEMBERS PRESENT:** Brian Macy, Amanda Lucas, Arturo Ceja, Bassam Alzammar, Brian Hendry, Danny Friend, Eric Weck, Marion Champion, Dori Petee, Kurt Kettenacker

### RULES OF PROCEDURE

**Rules of Procedure were ready by General Counsel, John Pinkney.**

*First all noticed meetings are conducted using Rosenberg's Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."*

### PUBLIC INPUT

No public input.

### COVID-19 UPDATE

Asst. General Manager, Brian Macy gave a brief COVID update.

### EMPLOYEE RECOGNITION

### HUMAN RESOURCES REPORT

This item will be fully recognized on Tuesday.

### ACTION ITEMS

**\*\*ACTION TO BE TAKEN AT STUDY SESSION\*\***

**RESOLUTION 2022-02, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT, PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-09-21 AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE MISSION SPRINGS WATER**

**DISTRICT FOR THE PERIOD OF FEBRUARY 20, 2022 THROUGH MARCH 20, 2022.**

The Board approved Resolution 2022-02, continuing teleconference meetings for the period of February 20, 2022 through March 20, 2022.

Monthly item to continue remote teleconference meetings.

**Motion made by Vice President Wright, Seconded by Director Sewell.**

**Voting Yea:** President Martin, Vice President Wright, Director Duncan, Director Sewell, Director Grasha

**PUBLIC HEARING #2 (FEBRUARY 22, 2022) - TO RECEIVE PUBLIC INPUT ON THE REDISTRICTING OF MISSION SPRINGS WATER DISTRICT DIVISION BOUNDARIES**

Process and Public Input for adjustment of division boundaries.

General Counsel noted the demographer and one of his associates would be presenting/attending on Tuesday.

**AWARD THE ON-CALL WELL AND BOOSTER MAINTENANCE AND REPAIR SERVICES CONTRACT(S) WITH SOUTH WEST PUMP AND DRILLING INC., LEGEND PUMP AND WELL SERVICE INC., AND L.O. LYNCH QUALITY WELLS AND PUMPS, INC.**

It is recommended to authorize the General Manager to award and do all things necessary to complete the On-Call Booster and Well Maintenance and Repair Services contracts for the contractors listed above.

Mr. Macy noted the contractors were selected as a result of a Request for Proposal (RFP). This contract gives staff the flexibility to select one available contractor, at any given time, as necessary for repairs. If at any time, the repairs exceed the amount approved today, it will come back to the Board for approval.

**DISCUSSION ITEMS****MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE**

Steve Ledbetter of TKE Engineering will provide an update on Tuesday.

**CRITICAL SERVICES CENTER AND ADMINISTRATIVE BUILDING UPDATE**

Representatives from Ruhanau Clarke Architects presented to the Board, site planning concepts, building floor plans, and design options. Staff asked the Board to give direction as to which option or options they are drawn to.

**ASSESSMENT DISTRICT & MSWD WEBSITE UPDATE**

Marion Champion gave an update on Assessment Districts and the MSWD website page that was recently added to keep customers up to date on their progress.

**CONSENT AGENDA****APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

January 13, 2022 - Study Session  
January 18, 2022 - Board Meeting

**REGISTER OF DEMANDS**

The register of demands totaling \$1,476,626.79

**REPORTS****DIRECTOR'S REPORTS**

All Director's reports will be given on Tuesday.

**GENERAL MANAGER'S REPORT**

Mr. Macy drew attention to the Executive Summary in the General Managers Report in the packet. He noted it highlighted how the district applied for, received and dispersed state funds for customers with past due balances due to the COVID-19 pandemic. He also noted that Staff attended a joint informational hearing on SGMA, MSWD provided written comments on issues here in the Coachella Valley with relation to SGMA.

Arturo Ceja gave a brief financial report for the period ending January 31, 2022.

Marion Champion gave a brief public relations update and showed the two (2) new videos in the video series.

**CORRESPONDENCE****THANK YOU, LETTER - FOOD NOW****COMMENTS****DISTRICT COUNSEL COMMENTS**

No closed session today

**DIRECTOR COMMENTS**

Director Duncan asked for clarification about the state money for arrearages.

Director Sewell thanked Carol Morin for her efforts on the Blood Drive.

**ADJOURN**

With no further business, President Martin adjourned the meeting at 4:45 PM

Respectfully,

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Arden Wallum  
Secretary of the Board of Directors