

RESOLUTION NO. 2018-15

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSION
SPRINGS WATER DISTRICT ESTABLISHING A POLICY FOR
PROCUREMENT AND DISBURSEMENT OF DISTRICT FUNDS**

WHEREAS, Government Code sections 54201 *et seq.* govern purchasing by local governmental bodies and require that every local agency adopt policies and procedures to govern their purchases of supplies and equipment; and

WHEREAS, the Board of Directors of the Mission Springs Water District ("District") finds that sound accounting practices and policies are necessary for ensuring the integrity of financial records and funds of the District; and

WHEREAS, the Board of Directors desires to adopt a procurement policy that sets forth clear and transparent purchasing practices for the District as set forth in the Policy for Procurement and Disbursement of District Funds attached hereto as Exhibit "A" ("the Procurement Policy"); and

WHEREAS, the Procurement Policy does not seek to rescind any existing District policy but rather it addresses items not currently addressed in existing policy; for example, the delegation of purchasing authority and assignment of check signing authority.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the District as follows:

SECTION 1. The Board of Directors of the District hereby finds that the above Recitals are true and correct and are incorporated herein by reference.

SECTION 2. The Board of Directors of the District finds that the actions contemplated by this Resolution are exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

SECTION 3. The Board of Directors of the District hereby adopts and approves the attached Policy for Procurement and Disbursement of District Funds, as set forth in Exhibit "A" attached hereto, which shall govern the District's purchasing functions.


PASSED, APPROVED AND ADOPTED at a regular meeting of the Board of Directors of the District, held on this 20th day of August 2018, by the following vote:

Ayes: Bowman, Duncan, Martin, Sewell, Wright
Noes:
Absent:
Abstain:



Randy Duncan
President of Mission Springs Water District
and its Board of Directors

ATTEST:



Arden Wallum
Secretary of Mission Springs Water District
and its Board of Directors

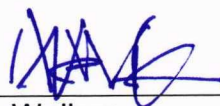
CERTIFICATION OF ADOPTION

STATE OF CALIFORNIA)
)
COUNTY OF RIVERSIDE)

I, Arden Wallum, Secretary of the Board of Directors of Mission Springs Water District, certify that the foregoing is a full, true and correct copy of Resolution No. **2018-15** which was adopted by the Board of Directors of said District at its regular meeting held August 20, 2018

It has not been amended or repealed.

Dated August 29, 2018



Arden Wallum
Secretary of Mission Springs Water District
and its Board of Directors

