

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETINGS

MEETING DATE(S): JUNE 12 & 16, 2025

FROM: KURT KETTENACKER – IT MANAGER

FOR: ACTION X DIRECTION INFORMATION



CONTRACT AGREEMENT RENEWAL WITH INTELESYS COMMUNICATIONS SERVICES FOR INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

STAFF RECOMMENDATION

It is recommended to authorize the General Manager to enter into a contract with Intelesys Communications Services for Information Technology (IT) Professional Services for the twelve-month period of July 1st, 2025 to June 30th, 2026, in the amount of \$125,544.44, plus a 10% contingency for a total of \$138,099.00, and do all things necessary to execute the agreement.

SUMMARY

The District requires complementary IT services to the day-to-day work that the IT Manager performs, including tracking individual workstation problems, software updates, server maintenance and anti-virus monitoring after hours. Intelesys Communications has served as the District's contracted IT support since 2/1/2024.

ANALYSIS

Intelesys has proven themselves a capable service provider. They have proactively proposed and implemented innovative solutions and policies to improve the District's cybersecurity posture. The amount of their contract has increased this year as they have also become the District's supplier of licensing for several necessary IT software solutions.

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

The amount of this contract was included as part of the 2026 fiscal year budget. This action is consistent with Strategic Plan Smart Goal 6.1 and Key Success Measures 1-3.

ATTACHMENTS

Intelesys Communications Contract FY2026

Intelesys Communications Contract FY2025

Intelesys Communications Contract FY2024

FINANCIAL DATA		
Cost Associated with this action:	\$138,099	
Current FY cost:	-0-	
Future FY cost:	\$138,099	
Is it covered in current year budget:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, year needed:	NA	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	Operating	
BID/Job#	674	
Current BID/Job balance	\$544,002	
Balance remaining if approved:	\$544,002	