

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETING

MEETING DATE(S): JUNE 12 & 16, 2025

FROM: ERIC WECK – ENGINEERING MANAGER

FOR: ACTION X DIRECTION _____ INFORMATION _____



CONTRACT AGREEMENTS WITH TKE ENGINEERING, INC. FOR ON-CALL PROFESSIONAL GENERAL ENGINEERING SERVICES

STAFF RECOMMENDATION

Authorize the General Manager to execute a contract agreement with TKE Engineering, Inc. for On-Call Professional General Engineering Services for a not to exceed amount of \$200,000.00 for FY 2025-26.

SUMMARY

The District continues to use outside engineering consultant(s) on an as-needed basis to assist staff with District project management, project design, development projects, plan and document review, special projects, and with future planning of District facilities. For FY 2025-26, MSWD anticipates utilizing TKE Engineering, Inc. (TKE) for water resource activities (CVRWMG, SGMA, SNMP, 2025 Regional UWMP, 2027 MCSB Alternative Plan Update, 2027 SGPSB Groundwater Sustainability Plan, et. al.) and project management (GQPP Area M-2). The contract agreement will be \$200,000.00 for On-Call Professional General Engineering Services.

ANALYSIS

On March 14, 2023, staff issued a Request for Qualifications/Proposal for On-Call Professional General Engineering Services with TKE as one of the fifteen respondents. The proposals were evaluated by three MSWD staff members and TKE was selected as one of the top respondents. The top respondents were given on-call contracts for various services in support of the engineering department. TKE's contract agreement includes only water resource activities and projects that TKE has previously provided services for. This agreement does not include projects which TKE provides services under separate agreements such as the construction management services for the RWRF, Conveyance Line, and Area M-2, and Project Viento.

FINANCIAL DATA		
Cost Associated with this action:	\$200,000.00	
Current FY cost:	\$0.00	
Future FY cost:	\$200,000.00	
Is it covered in current year budget:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, year needed:	NA	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	Various	
BID/Job#	Various	
Current BID/Job balance	Various	
Balance remaining if approved:	\$200,000	

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

The \$200,000.00 for On-Call Professional General Engineering Services has been included in the FY 2025-26 Operating Budget under a variety of line items within the Water and Sewer Funds. This action is consistent with Strategic Plan Smart Goal 4.5-Ensure the District is prepared to react to manmade and natural emergencies.

ATTACHMENTS

TKE Engineering, Inc. Contract Agreement
Proposed FY 25-26 Task Budget