

# AGENDA STAFF REPORT

**MEETING NAME:** REGULAR BOARD MEETING(S)

**MEETING DATE(S):** APRIL 11 & 15, 2024

**FROM:** ARTURO CEJA – DIRECTOR OF FINANCE

**FOR:** ACTION  X  DIRECTION \_\_\_\_\_ INFORMATION \_\_\_\_\_



## ACCEPT AND FILE THE MSWD IMPROVEMENT CORPORATION LONG-TERM DEBT REPORT FOR MARCH 31, 2024

**STAFF RECOMMENDATION**

It is recommended to accept and file the MSWD Improvement Corporation annual Long-Term Debt Report for March 31, 2024.

**SUMMARY**

The Improvement Corporation was first used in 1986 to issue \$3,500,000 of Certificates of Participation (COP's). In July of 1994 after receiving grant funding, the remaining balance (\$3,070,000) was refunded, and new certificates were issued. The Corporation was used again in July 2001 to issue \$348,000 in COP's relative to the Improvement District "E" project.

**ANALYSIS**

The Improvement Corporation is a separate entity from the District and is used to issue Certificates of Participation on its behalf. During the annual meeting, the Long-Term Debt Report is reviewed, accepted, and filed to identify any COP's outstanding. Loan proceeds amounted to \$348,000 with principal payments of \$126,800 and a remaining balance of \$221,200.00 at March 31, 2024.

FINANCIAL DATA		
Cost Associated with this action:	\$0	
Current FY cost:	\$18,941	
Future FY cost:	\$321,181	
Is it covered in current year budget:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, year needed:	NA	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	Operating	
BID/Job#	754	
Current BID/Job balance	\$0	
Balance remaining if approved:	\$0	

**FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION**

Principal and interest payments in the amount of \$8,600.00 and \$10,341.00 respectively were paid in the year. These amounts were included in the 2023-2024 Budget. This action is consistent with Strategic Plan Smart Goal 3.2-Control costs and manage debt responsibly.

**ATTACHMENT**

Installment Sales Agreement - USDA