



BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, October 16, 2023 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

CALL TO ORDER

President Martin called the meeting to order at 3:00 PM

ROLL CALL

BOARD MEMBERS PRESENT: President Russ Martin, Vice President Ivan Sewell, Director Robert Griffith
Director Amber Duff, Director Ted Mayrhofen

STAFF MEMBERS PRESENT: Brian Macy, Danny Friend, Eric Weck, Dori Petee, Kurt Kettenacker, Chad Finch, Eric Weck, Jeff Nutter, April Scott, Amanda Lucas, Rachel Pust, Oriana Hoffert

PLEDGE OF ALLEGIANCE

Led by Director Mayrhofen

RULES OF PROCEDURE

Rules of Procedure were read by General Counsel, John Pinkney.

All noticed meetings are conducted using Rosenberg’s Rules of Order as a procedural guideline. Directors should refrain from responding directly to public comments at meetings of the Board. The Board President will refer matters raised during public comment to the General Manager for follow-up when appropriate. Occasionally, a prompt response may be offered when an obvious answer resolution is available provided this is done in compliance with the Brown Act. Directors should refrain from debating or making decisions in response to public comments. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No person shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once about any one subject until every other member on the Board wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item.”

PUBLIC INPUT

No public input

EMPLOYEE RECOGNITION

HUMAN RESOURCES REPORT

The Board acknowledged the following employees:

ANNIVERSARIES

Marion Champion	Government & Public Affairs Manager	2 Years
Kurt Kettenacker	Innovation & Technology Manager	2 Years
Danny Friend	Director of Operations	26 Years

ACTION ITEMS

AWARD OF WELL 34 REHABILITATION PROJECT TO LEGEND PUMP AND WELL SERVICE, INC., AND CONTRACT AMENDMENT FOR KYLE GROUNDWATER

The Board authorized the Interim General Manager to take all necessary actions to award the Well 34 Rehabilitation project to Legend Pump and Well Services, Inc., in the amount of \$565,622 plus a 10% contingency for a total of \$622,228.20, and augment the project budget an additional \$219,000 for the cost of construction, inspection and labor compliance oversight and do all necessary to complete the project, and amend and increase the existing contract with Kyle Groundwater, Inc. in the amount of \$45,950, for a total of \$110,751.00 to provide hydrogeological services for the Well 34 Rehabilitation Project.

Nothing further to add, the Board moved to vote:

Motion made by Vice President Sewell, Seconded by Director Griffith.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

FIRST AMENDMENT TO CONTRACT AGREEMENT WITH WALTON MOTORS & CONTROLS, INC. FOR MOTOR REWIND/REPAIRS FOR WATER PRODUCTION WELL & BOOSTER PUMP MOTORS FOR 2023-2024

It is recommended to authorize the Interim General Manager to amend the contract agreement with Walton Motors & Controls, Inc., for the Motor Rewind/Repairs for Water Production Well and Booster Pump Motors for 2023-2024. The amendment would increase the contract amount by \$50,000 from \$50,000 to a not to exceed amount of \$100,000 and authorize the Interim General Manager to do all things necessary to complete the project.

Director Duff wanted reassurance that we are taking the necessary steps to avoid these emergency situations in the future. The Board moved to vote:

Motion made by Director Griffith, Seconded by Director Mayrhofen.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

DISCUSSION ITEMS

NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE

Nothing further to add.

CRITICAL SERVICES CENTER AND ADMINISTRATIVE UPDATE

No update at this time.

BOARD OF DIRECTORS COMPENSATION

After reviewing this item there was a discussion among the Board. As a group they settled on the appropriate increase of \$250, this will come back to the Board next month for action.

CONSENT AGENDA

Director Duff pulled the Register of Demands for discussion. She clarified a couple of refunds appearing in the report and a landscaping charge. Her questions were clarified by staff.

Motion made by Director Duff, Seconded by Director Griffith.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

September 14, 2023 - Study Session

September 18, 2023 - Board Meeting

REGISTER OF DEMANDS

The register of demands totaling \$7,417,718.70

REPORTS

DIRECTOR'S REPORTS

Director Mayrhofen reported he attended the following events: 9/13 DVBA General Membership Luncheon, 9/6 All Valley Mayors & Tribal Luncheon.

Vice President Sewell reported he attended the following events: 9/6 All Valley Mayors & Tribal Luncheon, /13 DVBA General Membership Luncheon.

Director Griffith reported he attended the following events: 9/5 DWA Board Meeting, 9/12 CVWD Board Meeting, 9/17 City of DHS 60th Celebration, 9/19 DWA Board Meeting, 9/26 CVWD Board Meeting.

Director Duff reported she attended the following events: 9/12 DHS Planning Commission, 9/13 DVBA General Membership Luncheon, 9/17 City of DHS 60th Celebration, 9/27 San Gorgonio Pass Regional Water Alliance, 9/27 Water 101 for DHS Planning Commission.

President Martin reported he attended the following events: 9/5 DHS City Council Meeting, 9/6 All Valley Mayors & Tribal Luncheon, 9/7 DVBA Legislative Meeting, 9/11 DVBA Board Meeting, 9/13 DVBA General Membership Luncheon, 9/14 CVAG ~ CVCC & Energy Commission Meetings, 9/17 City of DHS 60th Celebration, 9/19 DHS City Council Meeting, 9/21 Riverside County Oversight Board Meeting, 9/25 Cabot's Board Meeting, 9/26 RivCo Board of Supervisors Meeting, 9/27 Tribal Water Authority Meeting.

GENERAL MANAGER'S REPORT

Nothing further to add

COMMENTS

DISTRICT COUNSEL COMMENTS

Mr. Pinkney announced closed session on the items below.

DIRECTOR COMMENTS

Director Mayrhofen announced that the City is asking the public to come and review the artwork for murals. He also addressed landscaping issues around the District. He noted that before any work is done that is above and beyond the contractual agreement, he wants to see pictures of the work.

VP Sewell announced the Happy Healthy Halloween event on Saturday, October 28th.

Director Griffith noted that on October 26th the Historical Society is hosting a fundraiser.

Director Duff announced Water 101 on October 26th at the DHS Library.

CLOSED SESSION**PUBLIC EMPLOYEE PERFORMANCE REVIEW**

Pursuant to Govt Code 54957

Title: Interim General Manager

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. PSC 1600676

(Mission Springs Water District vs. Desert Water Agency)

REPORT ON ACTION TAKEN DURING CLOSED SESSION

The Board met in closed session on the two above noted items, there was no reportable action on either item.

ADJOURN

With no further business, President Martin adjourned the meeting at 5:00 PM

Respectfully,

Dori Petee
Executive Assistant