

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETING

MEETING DATE(S): JANUARY 11 & 16, 2024

FROM: BRIAN MACY – INTERIM GENERAL MANAGER

FOR: ACTION X DIRECTION _____ INFORMATION _____



THIRD AMENDMENT TO CONTRACT WITH RUHNAU CLARKE ARCHITECTS FOR THE DESIGN OF THE CRITICAL SERVICES CENTER/ADMINISTRATION BUILDING

STAFF RECOMMENDATION

Authorize the General Manager to amend the professional services contract with Ruhnau Clarke Architects for the design of the Critical Services Center/Administration Building at District Corporate Yard. The amendment would increase the contract amount \$364,000 from \$1,860,964 to a not to exceed amount of \$2,224,964 and authorize the General Manager to do all things necessary to complete the design of the project.

SUMMARY

MSWD has outgrown its current administrative offices and have significant facility needs at the MSWD Corporate Yard. In July 1, 2021, MSWD entered into an agreement with Ruhnau Clarke Architects (RCA) to design of a 15,000 square feet administration building at a potential property purchase location or the current Corporate Yard. In July 18, 2022, it was decided to build and design the Critical Services Center/Administration Building campus (CSC) on MSWD property off of Two Bunch Palms Trail which included an administration building, a new maintenance facility with 3 vehicle bays, parking areas, solar canopies, walkways, and conservation garden. After a thorough environment review of the Two Bunch Palms property during the design phase and additional Board discussions, the District is considering moving the CSC to the Corporate Yard which would include redesign services for the campus. On December 13, 2022, the District extended the contract duration by three years as the contract scope includes services through construction.

ANALYSIS

The redesign and concept of relocating the CSC at the Corporate Yard has been discussed frequently over the past 12 months which included five different campus layouts. Based on feedback from the Board, this RCA amendment is based on Option #4 on Park Lane.

FISCAL IMPACT

The cost for all work authorized under this contract will be covered by the approved capital budget for FY 2023-2024.

ATTACHMENTS

- Contract Amendment #3
- Contract Amendment #2
- Contract Amentment #1
- Contract with RCA
- Option #4 on Park Lane

| FINANCIAL DATA | | |
|---|---|--|
| Cost Associated with this action: | \$364,000 | |
| Current FY cost: | \$364,000 | |
| Future FY cost: | \$650,972 | |
| Is it covered in current year budget: | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| Budget adjustment needed: | YES <input type="checkbox"/> | NO <input checked="" type="checkbox"/> |
| If yes, year needed: | N/A | |
| All previous contracts including dates, amounts and board approvals are attached or have been made available. | | |
| FUNDING SOURCES | | |
| Source of funds: | 101 Gen. Fund | |
| BID/Job# | 11621 | |
| Current BID/Job balance | \$33,300,000 | |
| Balance remaining if approved: | \$33,664,000 | |