

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETING
MEETING

DATE(S): December 16 & 20, 2021

FROM: Brian Macy – Assistant General Manager

FOR: ACTION X DIRECTION _____ INFORMATION _____



SECOND AMENDMENT TO CONTRACT AGREEMENT WITH OPERATIONAL TECHNICAL SERVICES FOR TEMPORARY STAFFING – WASTEWATER TREATMENT PLANT OPERATOR

STAFF RECOMMENDATION

Authorize the General Manager to amend the contract with Operational Technical Services to provide temporary wastewater treatment plant operator staffing, for a not to exceed amount of \$120,000.

SUMMARY

Operational Technical Services (OTS) provides highly skilled operators that are licensed, and have the operational talent, experience, and expertise to quickly fill our temporary staffing requirements. Having skilled and certified temporary staffing allows the department the ability to maintain the level of preventative maintenance required on treatment plant equipment and processes.

Staff contacted OTS in May 2021 asking for a proposal to provide temporary staffing services. OTS provided a temporary certified operator who is currently working as a Grade II operator and has been a tremendous help in the department. The temporary operator has an extensive maintenance background which is useful in completing the daily tasks and is licensed to work independently with the ability to cover (after-hour) standby duties on an as needed basis. The original contract agreement amount was based on hiring temporary staff for up to three days a week, but as staffing needs changed, staff increased it to five days a week thus requiring the first contract amendment increasing the amount for the additional hours.

ANALYSIS

This contract amendment will allow staff to continue to utilize the professional services provided by OTS as the District works through staffing shortages and begins to plan for the new Regional Wastewater Reclamation Facility.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

No additional funding is required for this request. There is sufficient budget remaining in the approved FY2021/22 operating budget to cover this contract amendment.

ATTACHMENT(S)

Contract Amendment