



BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Tuesday, February 16, 2021 at 3:00 PM
Via Teleconference – No Live Attendance

CALL TO ORDER

President Wright called the meeting to order at 3:00 PM

PLEDGE OF ALLEGIANCE

Led by President Wright

ROLL CALL

BOARD PRESENT: President Nancy Wright, Director Randy Duncan, Director Steve Grasha, Vice President Russ Martin, Director Ivan Sewell

STAFF PRESENT: Arden Wallum, Brian Macy, Danny Friend, Dori Petee, Amanda Lucas, Victoria Lloret, April Scott, Oriana Hoffert, Bassam Alzammar

LEGAL COUNSEL: John Pinkney

RULES OF PROCEDURE

Rules of Procedure were ready by General Counsel, John Pinkney.

First all noticed meetings are conducted using Rosenberg's Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."

PUBLIC INPUT

No public input.

EMPLOYEE RECOGNITION

The Board acknowledged the following employees: Chris Jacobson - Lead WWTP Operator for 17 Years, Sierra Boyle - Customer Service Representative II for 4 Years, Oriana Hoffert - Human Resources Specialist for 4 Years, Rita Huber - Sr. Accounting Technician for 3 Years, Julio Martinez - Field Operations Technician I for 2 Years, Christopher Shanahan - Field Operations Technician I for 1 Year. Oriana Hoffert was also acknowledged for earning her master's degree in Human Resource Management with a specialization in Organizational Leadership and Change Management.

COVID-19 UPDATE

Nothing further to add.

ACTION ITEMS**AWARD OF CONTRACT FOR THE DESERT WILLOWS WATER LINE REPLACEMENT PROJECT, EXECUTE A COOPERATIVE AGREEMENT WITH THE DESERT WILLOWS PROPERTY OWNERS' ASSOCIATION REGARDING REPAVING OF THE ROADS AND CAPITAL BUDGET AUGMENTATION**

The Board authorized the General Manager to award a contract for the Desert Willows Water Line Replacement Project to The Van Dyke Corporation, the lowest responsible bidder, in the amount of \$1,515,899.50, plus a 10% contingency (total \$1,667,489.45), execute a Cooperative Agreement with the Desert Willows Property Owners' Association (DWPOA) regarding the repaving of the roads within the Desert Willows (DW) Community, and augment the capital improvement budget amount to \$1,990,000 for Job No. 11457, and to do all things necessary to complete the project.

Motion made by Director Duncan, Seconded by Vice President Martin.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

MAKE THE CONNECTION FINANCIAL ASSISTANCE PROGRAM APPROVAL

The Board approved the Financial Assistance requests. The following properties have submitted an application for a Non-Transferable Lien for Financial Assistance to connect to the sewer system:

66930 San Felipe Road - \$15,000
13505 Cactus Drive - \$ 2,800
66891 San Bruno Road - \$ 3,200
13265 Julian Drive - \$ 3,800

Motion made by Vice President Martin, Seconded by Director Sewell.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

FIRST AMENDMENT TO GENERAL MANAGER/CHIEF ENGINEER EMPLOYMENT AGREEMENT

The Board approved the General Manager/Chief Engineers' employment agreement.

Motion made by Director Grasha, Seconded by Director Sewell.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

DISCUSSION ITEMS**CORPORATE YARD BUILDING UPDATE**

Mr. Macy presented to the Board an update to the new building project being discussed at the Corp Yard location. Staff has met with the City of DHS for input. Feedback from the City was positive.

MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE

Nothing further to add.

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

Motion made by Director Duncan, Seconded by Vice President Martin.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

APPROVAL OF MINUTES

The Board approved the minutes as follows:

Board Workshop - January 12, 2021

Study Session - January 14, 2021

Board Meeting - January 19, 2021

REGISTER OF DEMANDS

The register of Demands totaling \$1,403,269.44.

DIRECTOR'S REPORTS - UPCOMING EVENTS AND DIRECTOR REPORTS

Vice President Martin reported he attended the following events; 1/19 DHS City Council Meeting, 1/25 Cabot's Board Meeting, 1/5 DHS City Council Meeting, 1/7 DVBA Legislative Meeting, 1/21 Countywide Oversight Board, 1/27 San Geronio Pass Regional Water Alliance.

Director Duncan reported he attended the following events; 1/3 DWA Board Meeting, 1/26 CVWD Board Meeting.

REPORTS**GENERAL MANAGERS REPORT**

Thanked the Board for the amendment to his contract. Mr. Wallum also mentioned an email from our Federal Lobbyist that announced "ear marks" are coming back.

FINANCIAL REPORT

Nothing further to add.

DISTRICT COUNSEL REPORT

Nothing further to add.

DIRECTOR COMMENTS

Director Duncan congratulated Russ Martin for speaking at the DHS City Council meeting in defense of MSWD. Additionally, he mentioned a resident/customer who approached him regarding the well on his property, with the aid of MSWD staff it was found, thanked all for the customer service received.

Director Sewell mentioned the class comp study and encouraged staff to move forward.

Director Grasha mentioned Wayne Neilson who recently passed away, Wayne was a long-time employee of MSWD. Director Grasha encouraged all to stay safe.

President Wright mentioned SB323, financial stability for Public Agencies that establishes a statute of limitations on sewer rates. Also announced she received a formal request for support from Cucamonga Valley Water District's General Manager, for Randall Reed to be nominated for the ACWA JPIA Executive Committee. President Wright will pass on this information for the March Board Meetings.

Director Grasha noted that DWA Director Ortega expressed interest in sitting on the Region 9 Board, he suggested we support him.

ADJOURN

President Wright adjourned the meeting at 3:43 PM

Respectfully,

Arden Wallum
Secretary of the Board of Directors