

AGENDA STAFF REPORT



MEETING NAME: Regular Board Meeting
MEETING DATE(S): September 15 & 19, 2022
FROM: Arden Wallum – General Manager
FOR: ACTION X DIRECTION INFORMATION

BOARD APPOINTMENT TO FILL VACANCY ON MISSION SPRINGS WATER DISTRICT BOARD OF DIRECTORS

STAFF RECOMMENDATION

If desired, appoint a candidate to fill the current vacancy on the Mission Springs Water District Board of Directors, to finish the term ending December 6, 2024.

SUMMARY

Director Duncan resigned from the MSWD Board of Directors effective August 16, 2022. As required, the Registrar of Voters office was notified of the vacancy on August 16, 2022 (see attached Notice of Vacancy Div 2). The District then posted a Notice of Vacancy (see attached Notice of Vacancy) at three conspicuous places around the District 15 days prior to appointment: DHS Library, DHS City Hall and the notice board outside of MSWD). Also on August 16, 2022, the District then provided the Registrar’s office with the Certificate of Posting Notice (see attached Certificate of Posting Notice).

The deadline for interested qualified residents to submit a letter of interest and statement of qualifications was August 31, 2022, by 5:00 pm. One candidate submitted an application prior to the deadline.

ANALYSIS

The Board has until October 15, 2022, to appoint to fill the vacancy. As an alternative, the Board may forward the item to the Riverside County Board of Supervisors for action. If the Board does not make an appointment, the item defaults to the Riverside County Board of Supervisors. The Riverside County Board of Supervisors is required to take action within 90 days of the vacancy (not later than January 13, 2023). If the Riverside County Board of Supervisors does not take action the item will be returned to the MSWD Board which may immediately fill the vacancy or declare a special election.

Staff prepared documentation and solicited responses in accordance with state law as well as Board direction. All applicants are qualified.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

There is no anticipated fiscal impact to the District at this time.

ATTACHMENTS

Notice of Vacancy Div 2
Notice of Vacancy
Certificate of Posting Notice
Candidate info.

Please upload all pertinent attachments using the Municode Meetings ADD ITEM function.