



## California Special Districts Association

*Districts Stronger Together*

# Time Commitments & Attendance

## CSDA Committees

CSDA relies on the participation of our members in order to guide the association. Committee involvement is crucial to the success of activities and the development of CSDA policies. The talent and energy of the individuals who serve on CSDA's committees and to the issues that concern special districts in California are the critical components of CSDA's success.

### **Legislative Committee (space is limited):**

Develops CSDA's legislative agenda; reviews, directs, and assists with legislative/public policy issues.

Commitment: Meets three times annually in Sacramento and four times annually via webinar. Committee members must additionally attend CSDA's Special Districts Legislative Days in Sacramento, CA and Annual Conference and are also invited to the legislative planning session.

Working Groups: Each legislative committee member will be assigned to 1 or 2 working groups. Working groups include; environment, formation and reorganization, governance, human resources and personnel, public works and facilities, and revenue.

**Professional Development Committee:** Plans, organizes and directs the professional development and events for CSDA.

Commitment: Meets at least twice annually.

**Member Services Committee:** Responsible for recruitment of new members, member retention, development of new member benefits and review of current programs.

Commitment: Meets at least twice annually.

**Audit Committee:** Responsible for maintaining and updating internal controls. Provides guidance to auditors regarding possible audit and fraud risks.

Commitment: May meet with auditors prior to the commencement of the audit, when

audit is completed and possibly one meeting during the auditing process. Financial experience preferred.

**Elections & Bylaws Committee:** Conducts annual elections and occasionally reviews bylaws upon request of the CSDA Board, members, or as needed.

Commitment: Minimum of one meeting in Sacramento.

**Fiscal Committee:** Oversees the financial direction of the organization including budget review and implementation.

Commitment: Meets at least three times annually. Financial experience preferred.