

AGENDA STAFF REPORT



MEETING NAME: REGULAR MEETINGS
MEETING DATE(S): JANUARY 15 & 20, 2026
FROM: DANNY FRIEND, DIRECTOR OF OPERATIONS
FOR: ACTION X DIRECTION _____ INFORMATION _____

SECOND AMENDMENT TO CONTRACT AGREEMENT WITH LEED ELECTRIC, INC. FOR ON-CALL ELECTRICAL MAINTENANCE AND REPAIR SERVICES

STAFF RECOMMENDATION

Authorize the General Manager to amend the contract agreement with Leed Electric, Inc. titled On-Call Electrical Maintenance and Repair Services. The amendment will add \$155,000 to the contract amount, increasing the total from \$100,000 to a not-to-exceed amount of \$255,000, and authorize the General Manager to take all necessary actions to complete the project.

SUMMARY

The District relies on on-call contracts to provide electrical services for both water and wastewater operations throughout the year. Due to unforeseen emergency repairs, the current contract funds are nearly depleted, leaving insufficient coverage for the remainder of the fiscal year. Staff recommends amending the existing contract to ensure adequate resources for ongoing and anticipated electrical maintenance and repair needs.

ANALYSIS

Authorizing the General Manager to execute the proposed amendment will enable staff to continue essential on-call electrical maintenance and repair services without interruption. To date, Leed Electric, Inc. has completed \$91,000 worth of electrical repairs. The additional \$155,000 ensures the District can efficiently meet current and future electrical repairs and upgrades through FY 2025-2026, including a panel upgrade at Redbud Reservoir and switch replacements.

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

The additional \$155,000 will be funded from the approved Operating budget for FY 2025-2026. No budget adjustment is required. This action is consistent with Strategic Plan Smart Goal 4.3 Maintain and renew assets while facilitating strategic Capital Improvements., ensuring reliable and effective electrical infrastructure.

FINANCIAL DATA		
Cost Associated with this action:	\$155,000.00	
Current FY cost:	\$255,000.00	
Future FY cost:	\$0.00	
Is it covered in current year budget:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, year needed:	N/A	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	201 - Water, 301 - Sewer	
BID/Job#	BID # 845 & 585	
Current BID/Job balance	\$255,000.00	
Balance remaining if approved:	\$0.00	

ATTACHMENTS

Attachment A - Original Contract Agreement and First Amendment
Attachment B - Second Amendment