

# AGENDA STAFF REPORT

**MEETING NAME:** REGULAR BOARD MEETING(S)  
**MEETING DATE(S):** APRIL 11 & APRIL 15, 2024  
**FROM:** DANNY FRIEND, DIRECTOR OF OPERATIONS  
**FOR:** ACTION  X  DIRECTION \_\_\_\_\_ INFORMATION \_\_\_\_\_



## AUTHORIZATION FOR PURCHASE OF EQUIPMENT FOR THE NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY AND AUGMENTATION OF THE CAPITAL BUDGET

**STAFF RECOMMENDATION**

Authorize the General Manager to approve the purchase of equipment for the Nancy Wright Regional Water Reclamation Facility, for a not to exceed amount of \$331,966.22, and augment the capital budget to accommodate this expenditure.

**SUMMARY**

With the construction of the Nancy Wright Regional Water Reclamation Facility (NWRWRF) nearing completion, it is necessary to equip our facility with the tools to facilitate operations effectively and enhance operational efficiency. Staff have identified the need for additional heavy equipment for the NWRWRF. Specifically, the following equipment is requested; One Case Skip Loader: Essential for material handling and pond maintenance, One John Deere Telehandler: Vital for lifting and transporting heavy loads, and Two John Deere Gators: Necessary for the transportation of personnel, tools, and equipment within the plant site for utility and maintenance work.

**ANALYSIS**

The new equipment will streamline operational efficiency, reduce manual labor, and improve productivity. The equipment ensures a safer work environment for our staff. The funds allocated for this purpose will ensure timely procurement of the equipment, enabling staff to commence operations at the NWRWRF without delay.

**FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION**

The total cost for the purchase of the Case skip loader (\$123,903.46), John Deere Telehandler (\$177,317.22), and two John Deere Gators (\$30,745.54) is \$331,966.22. To accommodate this expenditure, augmenting the capital budget is required. Funding will be transferred from the existing capital budget (# 11424) for the NWRWRF. This action is consistent with Strategic Plan Smart Goal 2.1- Ensure excellence in regulatory compliance.

**ATTACHMENTS**

Equipment Price Quotes

FINANCIAL DATA		
Cost Associated with this action:	\$331,966.22	
Current FY cost:	\$331,966.22	
Future FY cost:	-0-	
Is it covered in current year budget:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
If yes, year needed:	FY23/24	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	301 - Sewer	
BID/Job#	11424	
Current BID/Job balance	\$2,691,663.29	
Balance remaining if approved:	\$2,359,697.07	