

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETINGS

MEETING DATE(S): APRIL 17 & 21, 2025

FROM: ERIC WECK, P.E., ENGINEERING MANAGER

FOR: ACTION X DIRECTION _____ INFORMATION _____



CONTRACT AMENDMENT NO. 2 WITH TOM DODSON & ASSOCIATES FOR ON-CALL ENVIRONMENTAL CONSULTING FOR PREPARATION OF CALIFORNIA ENVIRONMENTAL QUALITY ACT DOCUMENTS OF THE GROUNDWATER QUALITY PROTECTION PROGRAM

STAFF RECOMMENDATION

Authorize the General Manager to negotiate and execute a Contract Amendment with Tom Dodson and Associates in the amount of \$97,750.00 to prepare technical analysis and studies that meet California Environmental Quality Act, and National Environmental Protection Act conditions with a 10% contingency in the amount of \$9,775.00 for a not to exceed contract amount of \$107,525.00.

SUMMARY

While coordinating efforts to continue progress with the US Army Corps of Engineers (ACOE), the ACOE suggested that to expedite the District's Groundwater Quality Protection Program (GQPP) that MSWD prepare consolidated California Environmental Quality Act (CEQA) and National Environmental Protection Act studies to meet the ACOE's needs to complete a NEPA analysis. The improvement areas within the GQPP that will be part of the are J-2, H, I, K, A and G, including the I-10 area near Indian Canyon Boulevard.

ANALYSIS.

After meeting with the ACOE in late 2024 to discuss the various assessment districts, they requested that MSWD update the previous CEQA environmental studies to be used for the ACOE's preparation and completion of their NEPA studies. On February 4, 2025 MSWD solicited a proposal from the District's 'on call' environmental consultant to provide a scope of work and proposal for the preparation of CEQA documents that will encompass the six sub-areas of Assessment District 18 (J-2, H, I, K, A, and G). A proposal was received from Tom Dodson and Associates (TDA) and staff found that it meets the needs of the District, and they are well qualified to perform the necessary work.

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

Presently there is \$6,146 available in job number 11472 (Area J-2), there is \$123,679 available in job number 11566 (Areas H & I), and there is \$1,019,872 available in job number, 11618 (Areas A and G). Staff recommend augmenting job number 11472 by \$75,000 to accommodate costs associated with TDA completing the environmental analysis for Area J-2, as well as staff time on this job number. This action is consistent with Strategic Plan Goal 2.1, Ensure excellence in regulatory compliance by delivering services in accordance with standards set by regulatory agencies.

ATTACHMENTS

Contract Amendment #2, Scope of Work and Fee
Proposal – US Army Corps of Engineers CEQA Corps of Engineers CEQA Compliance
Tom Dodson & Associates Payment Tracking

FINANCIAL DATA

Cost Associated with this action:	\$107,525.00	
Current FY cost:	\$6,000.00	
Future FY cost:	\$101,525.00	
Is it covered in current year budget:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, year needed:	FY24/25	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		

FUNDING SOURCES

Source of funds:	Fund - 301
BID/Job#	11472,11566,11618
Current BID/Job balance	See Above Fiscal Impact
Balance remaining if approved:	See above Fiscal Impact